

# MINUTES

## Electronic (ZOOM) Town of Springdale Meetings - Tuesday, April 21, 2020, 7 PM

Aprv'd  
by TB  
5/18/20

- 1) **Annual Meeting 2020: Call to Order and Adjourn to: Tuesday, May 19, 2020**
  - 2) **April 21, 2020, Regular Meeting of Town Board: Immediately after the action above.**
- Due to the COVID-19 pandemic, including Federal, State and County emergency orders limiting crowds, this meeting was held via Zoom. Zoom instructions for public to join were provided on the meeting notice.

### **MEETING 1                      Town of Springdale Annual Meeting – Electronic Meeting**

The Springdale Annual Meeting will be held on Tuesday, April 21, 2020, at 7 p.m.

IN ATTENDANCE: Town Chair, Fagan; Supervisor I, Rosenbaum; Supervisor II, Schwenn; Treasurer, Boelhower Santi; Patrolman, Dahlk; and Clerks, Arthur and Duerst Severson. Quorum present,

AGENDA - discussion/public input/possible action:

CALL TO ORDER; Fagan 7 PM

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW Quorum present,

Per Town Clerk, the final agenda was posted 4/16/2020 at Riley Tavern, Town Hall, Mt. Vernon Family Auto, on townofspringdale.org, and distributed via the town email list. In addition, individuals needing reasonable accommodations to access the meeting were instructed to contact the Clerk at least three (3) business days in advance so arrangements could be made to accommodate the request. *A roll call vote was called for each vote.*

MEET TO ADJOURN THE ANNUAL MEETING: MOTION: Boelhower Santi/B Crook to reconvene the Annual meeting on Tuesday, May 19, 2020, per Wis. Stats. Roll Call Vote: B Crook, Aye; Boelhower Santi, Aye; Rosenbaum, Aye; Schwenn, Aye; Wipperfurth, Aye; Fagan, Aye. Nays - None MOTION carried 6-0

ADJOURN: MOTION Schwenn/Rosenbaum to adjourn. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

Respectfully submitted      Susan Duerst Severson, Town Clerk

### **MEETING 2                      Town of Springdale April Town Board Meeting – Electronic Meeting**

The Springdale Town Board monthly meeting was held on Tuesday, April 21, 2020, on Zoom, immediately after the Annual Meeting action above.

**Agenda:** discussion/public input/possible action

**Call to Order;** Fagan 7:10 PM

IN ATTENDANCE: Town Chair, Fagan; Supervisor I, Rosenbaum; Supervisor II, Schwenn; Treasurer, Boelhower Santi; Patrolman, Dahlk; and Clerks, Arthur and Duerst Severson. Quorum present,

**CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW** Quorum present,

Per Town Clerk, the final agenda was posted 4/16/2020 at Riley Tavern, Town Hall, Mt. Vernon Family Auto, on townofspringdale.org, and distributed via the town email list. In addition, individuals needing reasonable accommodations to access the meeting were instructed to contact the Clerk at least three (3) business days in advance so arrangements could be made to accommodate the request. *A roll call vote was called for each vote.*

**Approval of the Agenda;** No action

#### **Minutes of the previous Town Board Meetings:**

- ✓ March 10, Regular TB meeting      MOTION Schwenn/Fagan to approve as presented. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0
- ✓ March 30 TB/PC      MOTION Fagan/Rosenbaum to approve as presented. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

**Public Input:** Non-Agenda items;

Fagan introduced and welcomed our new Clerk, Jackie Arthur. No additional citizen input.

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### Thank you to all the election workers;

Town Chair, Fagan, read the names of all those that voluntarily helped during the April 7 elections -braving the conditions brought on by the Covid-19 pandemic. The Board expressed pride in how selflessly Springdale citizens rose to the need while other municipalities scrambled to find help.

Boelhower Santi, Rebecca	Docken, Loretta	Dresen, Matt	Dvorak, Theresa
Gargan, Chris	Gauger, Steve	Hartman, Barb	Hill, Joseph
Hook, Stan	Hughes Sharon	Lansing, Hannah (National Guard)	
Lemberger, Lisa	Osborn, Douglas	Ruby, Richard	Schmitz, Michael
Statz, Carol	Sutter, Cheryl	Vaughn, Heather	Wetzel, Joe (National Guard)

Fagan then read a heart-felt thank you to our volunteers that our Chief Election Specialist, Carol Statz, wrote.

### DRIVEWAY PERMIT Part 1 &/or 2

- **Bradt/Andriese, 8283 N Riley Rd**  
MOTION Fagan/Rosenbaum to approve as presented contingent on approvals from Dane Co. and payment of Town Fees. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0
- **Stevens/Burger Shared Driveway, Lewis Rd Discussion:** Shared driveway agreement on file at Town Hall. Must be <10% grade. MOTION Fagan/Rosenbaum to approve as presented contingent on approvals from Dane Co. and payment of Town Fees. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

### PATROLMAN (DAHLK) REPORT:

- **Snow Plow Truck** -New and Old -Patrolman reported that new truck was added to town insurance policy. Old truck needs some prep before listing for sale. MOTION: Fagan/Schwenn to allocate public works funds towards fixing up the 2007 plow truck before listing at \$30,000. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0
- **Malone Rd Tree Trimming** -Discussion: Contract from Hwy 92 to Town line for \$5000 plus wood has been put on hold. Dahlk explained that the extremely favorable cost was due to the contractor acquiring most of the log wood; however, many of the affected citizens expressed an interest in keeping the wood. As a result, the contractor was no longer interested in the job. Additionally, the delay has put us into Oak Wilt season. Fagan contacted the Town Attorney for advice and was informed that the Town can require citizens to trim their respective right-of-ways at their own cost. Schwenn noted that there is liability when trees/brush are not trimmed. Fagan noted the need to keep our roads safe while saving tax payers money; thus, the contract that aimed to do both. Fagan will continue to work with the Town Attorney to propose options for this and other town roads forward. When he has a better understanding, the options will be brought to the Town Board for review and a letter to residents composed and approved by the Board. MOTION Fagan/Rosenbaum to accept the contractor's cancellation of the Malone Rd contract and to postpone further contracts until receipt of legal advice on the matter. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

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**Opening of Road Work Bids** Clerk confirmed Affidavit of request for bids being published in the *Mt. Horeb Mail* on 3/26, 4/2, and 4/9/20, and posted in our usual three places on 3/19 through today. The public notice stated to contact our Patrolman, Dahlk, for specs and that the deadline for receiving seals bids was 4/20, yesterday. Bids were opened at the meeting followed by discussion between the Board members, the Patrolman, citizens, and bidders in attendance (via zoom).

### Brief of first contract/bid: Culverts and Ditching

- LEWIS ROAD (2 TOTAL)
  - Remove and reinstall 18" X 33' culvert w one end wall; Install new Culvert, Asphalt Patch Approx. 10' x 20' wide; 3" thick
  - Culvert- dig out north side culvert, add 10' ext. Backfill.
- TOWN HALL ROAD (2521)  
Remove and Reinstall 18" x 33' culvert w one end wall. Asphalt 10' x 21 'W 3"thick
- DAHLK CIRCLE Ditching from 1<sup>st</sup> culvert to Y North to make water drain properly  
Town supplies culverts and end walls

Bidders:

Finks \$10,700  
S&E \$ 6925  
STT \$16,790

- MOTION Fagan/Schwenn to accept bid of S&E. If S&E is unable to perform at their bid price, the Town will accept the bid of the next lowest bid. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None  
MOTION Carried 3-0

### Brief of second contract/bid: Chip Sealing

- **Chip Sealing Specs:**  
**Oil/Asphalt spray pg 58-28 @ 350°**  
**Clean aggregate chips (no pea gravel)**  
**Rubber-tired roller to compact aggregate**  
**Roads to Chip Seal: Total Miles 5.24**

Bakken Rd	1.4
Offerdahl Rd	.76
Indian Mound Tr.	.39
Springdale Center	2.13
Zahler Dr.	.56
Erb Rd.	1250'

**Double Chip Seal Allen Dr .35 miles**

Bidders:

Fahrner \$ 97,645  
Scott Const. \$101,081

- MOTION Fagan/Schwenn to accept bid of Fahrner. Roll call vote: John, Aye; Richard, Aye; Mike, Aye.  
Nays -None MOTION Carried 3-

### Brief of third contract/bid: Hot Mix Wedging on the following roads/Approximately 175 tons:

Springdale Center Rd	34
Offerdahl Rd	78
Messersmidt Dr	63

Bidders:

Finks \$21,875  
Scott Const. \$18,200  
Tri-County Paving \$21,988.75

- MOTION Fagan/Rosenbaum to accept bid of Scott Construction. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

Treasurer confirmed total of winning bids is within the Town's 2020 budget for these projects.

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**Plan Commission Recommendation Clarifying Town policy on New Town Roads.** Discussion: Rosenbaum presented suggested verbiage to clarify our current *new town road policy*. Fagan read the entire document aloud. Rosenbaum asked for an additional addition to 2G: "Lack of required frontage on an existing public way." The Board agreed that the added verbiage would help not only citizens, but also the Plan Commission and Board members.

- **MOTION:** Fagan/Schwenn to adapt the changes to the policy as shown and with the addition to 2G. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0 A copy of the New Town Road policy is on file at Town Hall.

**Assessor – Revaluation:** Fagan summarized the April 20 public meeting the Board had with a representative of Accurate Appraisers, the Town Assessors, Josh Sherman. Our 3-year blended rate contract includes 2020 being a market reval year. However, Covid-19 was affecting inspector access to properties. The TB voted to move the market evaluation to 2021. NOTE – The Assessor contacted the Town with a legal update; a second TB meeting was called with the Assessor on April 29. During that meeting the TB learned that the WI legislature would not have time to adjust deadlines for property revaluations and the TB voted to keep the original contract with the assessor (as a result the motion approved on April 20 is void).

### Calendar of upcoming events:

- Due to Covid-19 guidelines on group meetings, the Annual Elector's Meeting, originally scheduled for the third Tuesday in April, was moved to the regular TB meeting night in May. In addition, the BOR meet to adjourn needs to be held in May. So as to not make the May 19 meeting excessively long the TB discussed splitting them up. **MOTION:** Fagan/Rosenbaum to move the regular May Town Board meeting to Monday, May 18, following the 7 PM BOR meeting. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0
  - May 18, Board of Review, followed by the regular monthly Town Board Meeting, Monday, 7 PM
  - May 19, Annual Town Electors Meeting, Tuesday, 7 PM
  - May 25, Plan Commission and Town Board Meeting, Monday, 7 PM
  - June 13, Annual Springdale Spring Clean-up, Saturday, 6 :30 AM Subject to change due to Covid-19
  - August 11, Partisan Primary Election, 7 AM -8 PM
  - August 13, Open Book, Thursday, noon to 7 PM
  - September 17, Board of Review, 4 - 6 PM
  - November 3, General Election -7 AM -8 PM
- **Bills –Treasurer Report;** Boelhower Santi explained that it appears the unprecedented number of absentee ballot request took us over our election budget for the entire year. **MOTION:** Fagan/Schwenn to pay the Clerk an additional \$1000 in appreciation of the excessive number of hours worked to get ballots mailed, Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0
- Also unforeseen was the emergency need for new tractor tires and repairs to the plow truck we plan to sell this year. When actual number are in, we may need to do a resolution to shift budgeted fund categories. **MOTION** Schwenn/Fagan to pay bills as presented. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

**Adjourn MOTION** Schwenn/Fagan to adjourn tonight's meeting. Roll call vote: John, Aye; Richard, Aye; Mike, Aye. Nays -None MOTION Carried 3-0

Respectfully Submitted

Town Clerk, Susan Duerst Severson