

TOWN OF SPRINGDALE

OPEN MEETING NOTICE (BOR)

8/26/2021 from 4:00 - 6:00 p.m., or until adjourned

The Town of Springdale Board of Review (BOR) will convene on **Thursday, August 26, 2021 at 4:00 p.m.**, and will last until **6:00 p.m.** or until adjourned. This minimum 2-hour meeting of the BOR is open to the public at the Springdale Town Hall, 2379 Town Hall Rd. Mt. Horeb, WI 53572. Individuals with disabilities who may need accessibility arrangements should contact the Admin/Clerk at (608) 437-6230, or at townofspringdale@mhtc.net 24-hours in advance.

As a courtesy, the BOR agenda is copied below. Please direct any questions to the Admin/Clerk.

- 1. Call Board of Review (BOR) to order**
- 2. Roll call**
- 3. Confirmation of appropriate BOR and Open Meetings notices**
- 4. Confirm BOR chair/vice chair**
- 5. Verification of fulfillment of BOR training requirements**
- 6. Verification of income and expense information confidentiality ordinance (sec.70.47(7)(af))**
- 7. Review of new laws**
- 8. Adoption of policy regarding procedure for sworn telephone/sworn written testimony**
- 9. Adoption of policy regarding procedure for waiver of BOR hearing requests**
- 10. Filing and summary of Annual Assessment Report by assessor's office**
- 11. Receipt of the assessment roll by clerk from the assessor**
- 12. Receive the assessment roll and sworn statements from the clerk**
- 13. Review the Assessment roll and perform statutory duties:**
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
- 14. Discussion/action - certify all corrections of error under state law (Wis. Stat. 70.43)**
- 15. Discussion/action - verify with assessor that Open Book changes are included in the assessment roll**
- 16. Allow taxpayers to examine assessment data**
- 17. During the first two hours, consideration of:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required BOR matters.
- 18. Review Notices of Intent to File Objection**
- 19. Proceed to hear objections and proper notice/waivers given (unless scheduled for another date)**
- 20. Consider/act on scheduling additional BOR date(s)**
- 21. Adjourn (to future date if necessary)**

Posted 8/23/2021 at townofspringdale.org and notice given to Mt. Horeb Mail; 8/24/2021 at Springdale Town Hall

Jackie Arthur, Administrator/Clerk