

TOWN OF SPRINGDALE
Dane County, WI

Notice of Records Access

The clerk of the Town of Springdale, Dane County, Wisconsin, by this notice states that the clerk of the Town of Springdale has been designated under s. 19.33, Wis. stats., as the legal custodian of records for the Town of Springdale, except that elected officials are the custodians of their own records of office and chairpersons of committees of elected officials are custodians of the records of the committee.

The public may obtain information and access to records in the custody of the clerk or other appropriate legal custodian, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the town clerk or other appropriate legal custodian as follows:

- office hours of 12:00 p.m. to 4:00 p.m. on Tuesdays, except legal holidays, at 2379 Town Hall Rd., Mt. Horeb, WI 53572, or
- by email at townofspringdale@mhtc.net.

Pursuant to s. 19.35, Wis. stats., the Town of Springdale elects to charge \$0.25/copied page. Also pursuant to s. 19.35(3)(c-f), the Town may impose a location fee if the cost of locating the requested records is \$50 or more, as well as a fee for the direct cost of mailing or shipping copies of requested records. Springdale may require prepayment if any fees imposed exceed \$5.

Dated this 15th day of June, 2021.



Administrator/Clerk, Jackie Arthur