

APPROVED MINUTES OF THE SPRINGDALE TOWN BOARD MONTHLY MEETING
Wednesday, February 17, 2021, 7 p.m. Via Zoom due to Covid-19

1. Call to order, Fagan, 7 p.m.

Present: Chair Mike Fagan, Supervisor 1 John Rosenbaum, Supervisor 2 Richard Schwenn, Admin/Clerk Jackie Arthur, Treasurer Rebecca Boelhower Santi, Recording Secretary-Interim Deputy Clerk Vicki Anderson.

2. Certification of compliance with Open Meetings Law Confirmed posted TH and online.

3. Approval of the agenda No changes.

4. Minutes of previous Town Board meeting

01/19/2021 TB meeting. MOTION (Fagan) to approve, Schwenn seconded, 3 ayes, 0 nays. Motion carried.

5. Public input/non-agenda items Fagan opened to public input.

Town Hall Road Safety: Resident Steve Gauger highlighted again his concerns for the safety of Town Hall Rd. for vehicles traveling south from County Road S to Ridgeview Rd., especially at the curve in the road near Norwegian Trail. During this past month, there had been a serious incident when a truck blocked the road for approximately six hours. He attributes the problem to the fact that the road is being identified on popular travel phone applications as a shortcut for travelers unfamiliar with the road terrain. He points out that it may appear to be a shortcut on paper, but is not a shortcut due to the terrain and winter weather conditions. He requests the Town Board support his attempts to resolve the problem with Dane County Highway, Dane County Sheriff's Dept., the Village of Mt. Horeb Administration, Kwik Trip, and/or phone travel application companies. He urges the powers that be to consider the safety issues now, and in the future, especially in light of the proposed Kwik Trip gas station at Ridgeview Road and the round-about at the eastern border of the Village of Mt. Horeb—Town of Springdale. It is anticipated that the truck traffic will only increase as the out-of-town traffic may be directed on Town Hall Rd. rather than Hwy. 78 to get to the proposed Kwik Trip.

Possible solutions to research included, but may not be limited to the following: *Eliminate the route on Town Hall Rd. as a shortcut to Kwik Trip on popular travel phone applications, *Reduce the speed limit below the current 45 p.m./hour limit, * Install no cut-through signs at the intersection of Town Hall Rd. and County Road S, *Install speed bumps as a deterrent to out-of-town traffic, * Install a camera to record speeders, *Request speed monitoring through Dane County Sheriff's Dept. Next steps: Town Chair Fagan will contact Dane County Highway Dept. to seek their input.

Absentee Ballot Requests for each calendar year: Voters are reminded that requests to vote by absentee ballot must be submitted each calendar year. The requests active in November, 2020, are NOT active in 2021.

6. Monthly Treasurer update

Tax collection: Treasurer Boelhower Santi collected \$1.7 million in taxes monies in the month of January, 2021. The tax monies collected for the school districts, Verona Area, Mount Horeb Area, MATC, and Dane County and the State have been dispersed by 2/20/2021. 70% of the real estate taxes owed have been collected. The remaining balance will be paid directly to Dane County Treasurer's Office by the deadline in July, 2021. In August, Dane County will disperse the remaining taxes owed the Town, approximately \$187,000. For the personal property taxes owed by Town businesses, it is the responsibility of the Treasurer to pursue collection. In order to maximize the tax monies the Town receives in the February settlement with Dane County, the Treasurer is encouraging Town taxpayers to strive to deliver their tax payment by Jan. 31, 2021. The new drop box at the Town Hall would be a date-specific way to pay the bill. When tax payment checks are received after Jan. 31, the checks may be considered timely, but the monies are not included in the February tax settlement check to the Town from Dane County. Next tax season, the Treasurer will include this request in the tax

information sheet. Capital Account – Treasurer Rebecca will continue to research this and provide info at the March TB meeting.

7. Riley Tavern/Operator’s License and March 17, 2021 outdoor music event

Operator’s License: MOTION (Fagan), Schwenn seconded to approve the Operator’s License for Kassel Emily K. Gill at Riley Tavern. Discussion: Ms. Gill has provided the certification of training, passed the criminal record check and the fees are paid. Motion to approve carried: 3 ayes, 0 nays,

Outdoor Event with Amplified Sound or Music, March 17, 2021 4 – 7 p.m.: MOTION (Fagan), Rosenbaum seconded to approve the event description as presented by Chuck Teasdale, Riley Tavern owner.

Event description: *This is NOT a festival or event similar to "Riley Fest." *Amplified live music shall be played in the outdoor consumption area designated and approved in our liquor license. The music is undetermined at this time, but it will not be a rock band, probably bluegrass music. * There will be no additional tenting, staging or dance floor. * The music will begin at 4 p.m. and end at approximately 7 p.m. *There will be a licensed operator working in the outdoor consumption area throughout the event. *No significant surge in attendance over the normal operations is anticipated. * Riley Tavern will be offering the corned beef dinner special for carryout and/or outdoor dining (weather permitting) in scheduled blocks throughout the day. Discussion: Per the Town ordinance, the TB shall notify neighbors of pending requests for permits for outdoor music events at taverns and issue a permit with conditions, as required. The TB requests to be notified with as much advance notice as possible to enable the Town to notify the neighbors. Motion to approve carried: 3 ayes, 0 nays.

8. Lust Road/process for required improvements/additional users:

Background: Lust Road is a dead-end Town road that currently serves two residences and as the required road frontage for three vacant Certified Survey Map lots. Randy and Linda Kahl created the three vacant lots and their current residential lot in the late 1990s. At the time of lot creation, the Kahls were informed that the dead-end road would need to be upgraded to meet required road standards with additional users. Since last fall, the Kahls have been considering the sale of vacant lots and wish to discuss the process for upgrading the road and the apportionment of costs.

General process:

*Construction standards: Since this is an existing Town road, the Town is responsible for the establishing the construction standards for the road to meet Town road aid requirements; complying with and putting the project to bid; awarding the bid and monitoring the construction until satisfactory completion.

*Apportionment of costs: The cost of the project is to apportioned among the benefitting property owners using Lust Rd. All the benefitting property owners will be included in TB discussions regarding the equitable division of costs.

*Development agreement: Because the road upgrade is motivated by the Kahl’s lot development, a development agreement shall be agreed upon by the Kahls and the Town of Springdale. The TB will create a draft agreement by which it shall be agreed that the Town will begin the process to upgrade Lust Rd. The costs borne by the Town from planning to completion shall be apportioned among the benefitting property owners. If, after the commencement of this process, the Kahls cancel their plans to increase the number of users, the costs incurred by the Town to that point, shall be the responsibility of the Kahls and not apportioned to others.

MOTION (Fagan), Schwenn seconded, for the Town to contact the Town Engineer to look at the project once the Town has a development agreement agreed upon and signed by the Kahls, for the costs of the Town Engineer work to be paid by the Kahls if they choose to discontinue the project, or for all the costs of the project to be apportioned among the five users of Lust Rd. at a future date. Discussion: TB Chair Fagan will draft an agreement to present to the Kahls for the March TB meeting. Motion to initiate the process for the potential upgrade to Lust Rd. Motion to approve carried: 3 ayes, 0 nays.

9. Ridgeview Rd. right-of-way agreement with the Village of Mt. Horeb

MOTION (Fagan), Rosenbaum seconded to approve a letter to send to the Village of Mt. Horeb Administrator regarding the status of that portion of Ridgeview Road to be used as access to the proposed Kwik Trip location. Motion to approve carried: 3 ayes, 0 nays.

Dear Mr. Owen:

This letter is a follow-up regarding the annexation of the above-referenced parcel from the Town of Springdale. As you know, this parcel is adjacent to Ridgeview Road, and the proposed convenience store will be accessed via Ridgeview Road. This Road is currently owned and maintained by the Town of Springdale. Since our last correspondence on this topic, the Springdale Town Board has decided that the Town of Springdale wishes to continue its ownership of Ridgeview Road, while the Village will have ownership of the right-of-way and be responsible for improvements, maintenance and liability of the section of Ridge View Rd. along the entire length of the annexed parcel. We assume that the Village has a template for such an agreement and if not, would bear the cost of drafting such for our review.

Thank you.

10. Approval of Resolution 2021-2-1 Facsimile signatures for specific activities

MOTION (Fagan), Schwenn seconded approve Resolution No. 2021-2-1, A RESOLUTION TO APPROVE THE USE OF A FACSIMILE SIGNATURE FOR APPROVAL OF DOCUMENTS SIGNED BY THE TOWN CHAIR

Motion to approve carried, 3 ayes, 0 nays.

WHEREAS, Wis. Stat. 60.24(1)(c)1 provides for the use of a facsimile signature for the Town Board Chair for the purpose of signing all ordinances, resolutions, bylaws, orders regulations, commissions, licenses and permits adopted or authorized by the Town Board; and

WHEREAS, it is understood that the use of a facsimile signature does not relieve an official from any liability to which the official is otherwise subject, including the unauthorized use of the facsimile signature.

NOW, THEREFORE, the Town Board of the Town of Springdale, Dane County, Wisconsin, does hereby resolve to permit the pre-approved use of a facsimile signature for the Town Chair for the purpose of signing of officially-approved Town documents. This Resolution is effective upon adoption and after having been duly noticed pursuant to the applicable Wisconsin State Statutes.

11. Accessory Buildings/driveway requirements

MOTION (Fagan), Schwenn seconded, to approve the text for insertion in the Town of Springdale Accessory Building Ordinance. Discussion: As a practical matter, since some accessory buildings are only used seasonally, a full-fledged driveway may be unnecessary. The Mt. Horeb Area Joint Fire Dept. Chief Minter reviewed the text. It was agreed that Town Supervisor Rosenbaum would amend the existing accessory building ordinance and final approval of the amended ordinance is scheduled for the March TB meeting.

"While the Town would prefer that a proposed accessory building is easily accessible to Fire and EMS protection via a driveway, if the proposed location makes installing a driveway difficult for various reasons (terrain, cost, etc.), the Town may consider waiving the access requirement. If approval with no driveway access is granted, the landowner should be aware that in the event of a fire or a medical emergency occurring at such a location, there is a good chance that these services might be hindered or unavailable." Motion to approve the text carried: 3 ayes, 0 nays.

12. Town Fee Schedule/revised concept plans

MOTION (Fagan) Schwenn seconded, to amend the Town of Springdale Fee Schedule to add a Concept Plan Revision Fee of \$200. Discussion: Presently, there is only a fee for a Concept Plan Review by Plan Commission of \$300 for the original concept plan. Historically, the PC and TB have spent considerable amounts of time, per the request of the landowners, to consider revisions to a concept plan. For consistency, a permit fee for a revision is reasonable. Motion to approve carried: 3 ayes, 0 nays.

13. Calendar of upcoming events

April 6, 2021 - Spring election, Aug. 5, 2021 – Open Book, noon – 2 p.m., Aug. 26, 2021 – Board of Review, 4-6 p.m.

14. Bills.

Monthly bills-MOTION (Schwenn) to pay the bills. Rosenbaum seconded. Discussion: Rosenbaum requested the Treasurer verify that the appropriate per tonnage fee, per negotiations, had been calculated on the first Town and Country Sanitation invoice since a per tonnage fee was introduced in 2021. Due to the poor market for recyclables and the good recycling efforts by Springdale residents, the company collects a lot of recyclables here and has to pay to dispose of the material. Part of this disposal cost is passed on to the Town. Motion to pay the bills carried: 3 ayes, 0 nays.

15. Adjournment. MOTION (Schwenn) to adjourn. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Interim Deputy Clerk Vicki Anderson