

TOWN OF SPRINGDALE, DANE COUNTY

ACCESSORY BUILDING PERMIT APPLICATION

Directions: send completed application, fee and required materials to 2379 Town Hall Rd. Mt. Horeb, or to adminclerk@springdalewi.gov. To ensure compliance, please reference the [accessory building ordinance](#) and [accessory building guide](#) found on our website. After Town approval, applicant must contact Johnson Inspection LLC to obtain a building permit.

Name _____ Phone _____

Site Address _____ Email _____

List of all existing buildings on property (garage, agricultural outbuildings, etc.): _____

Total square footage of all existing accessory buildings on property: _____ sq. ft.

Describe proposed use: _____ Zoning district: _____

Building attributes (check all that apply): ☐ Residential ☐ Agricultural ☐ Addition to existing building
☐ HVAC ☐ Electrical ☐ Water

Proposed Dimensions: L _____ x W _____ x H* _____ Total sq. ft. _____ # of stories _____

** height is the vertical distance measured from the mean elevation of the finished grade along the front of the building to the highest point on a flat roof; to the mean height level between the highest ridge and its associated eave for gable and hip roofs; to the deck line for mansard roofs.*

Foundation (Circle): Concrete / Masonry / Treated Wood / Other: _____

Is proposed location within a Town-approved building envelope? Yes/No
 Will an existing driveway provide access to the accessory building? Yes/No
 If no, has a new driveway permit been granted to access the new building? Yes/No *see accessory building ordinance, section 1.06(7)*

A completed application will include this form, \$100 fee, and the following, submitted to the Clerk at least 2 weeks prior to the Town meeting at which you wish to be approved:

- **Site plan** showing the location and size of the building in relation to all other structures, including well and septic. Aerial images can be obtained via Access Dane.
- Completed Driveway Permit Application (if applicable).

THIS IS NOT A BUILDING PERMIT. When signed by the Town chair, this document authorizes the above structure as a Town approved accessory building, assuming conformance with the Town Land Use Plan. Prior to construction, applicant must contact the Town building inspector, Tracy Johnson (608) 444-0372, to obtain a building permit. When applicable, the following must be submitted to the inspector before issuance of the permit; contact the offices below to determine applicability:

- County erosion control permit Contact (608) 224-3730, Dane Co. Land & Water Resources
- County zoning permit Contact (608) 266-4266, Dane Co. Planning & Development

I agree to comply with the conditions of this permit and all applicable laws and understand that the issuance of this permit creates no legal liability for the town. I certify that no development agreements, covenant restrictions or other documents exist which would prohibit the construction of this building. I understand that this building shall not be used for business purposes or human habitation. I grant the building inspector permission to enter the work site at any reasonable hour and for any proper purpose.

 Applicant Signature

 Date

TOWN APPROVAL

Conditions/Exceptions: _____

 Town Chair

 Date

----- Office Use -----

Check # _____ Received Date: _____ From: _____