

OPEN MEETING NOTICE

WEDNESDAY, SEPTEMBER 4, 2024 from 3:00 – 5:00 P.M.

Pursuant to Wis. stat 985.02(2), the final agenda is posted at the Springdale Town Hall and at springdalewi.gov. This meeting will be held in-person at Town Hall (2379 Town Hall Rd.) Any person wishing to attend this meeting who, because of disability, requires special accommodations, should contact the administrator/clerk at (608) 437-6230, or adminclerk@springdalewi.gov.

AGENDA

1. **Call BOR to order** and meeting recording announcement
2. **Certification of compliance with BOR and Open Meetings notices**
3. **Quorum present**
4. **Selection of BOR chair/vice chair**
5. **Verification of at least one BOR member having met the annual mandatory training requirements**
6. **Verification of ordinance for confidentiality of income and expense information provided to the assessor under state law (Wis. Stat. 70.47(7)(af)).**
7. **Review of new laws**
8. **Adoption of amendment to/verification of policy for sworn written/telephone testimony**
9. **Adoption of policy for waiver of BOR hearing requests**
10. **Filing and summary of annual assessment report by assessor's office**
11. **Receipt of assessment roll by clerk from the assessor**
12. **Receive assessment roll and sworn statements from the clerk**
13. **Review assessment roll and perform statutory duties:**
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
14. **Discussion/action - certify all corrections of error under state law (Wis. Stat. 70.43)**
15. **Discussion/action - verify with assessor that open book changes are included in the assessment roll**
16. **Allow taxpayers to examine assessment data**
17. **During the 1st two hours, consideration of:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required BOR matters.
18. **Review Notices of Intent to File Objection**
19. **Proceed to hear objections if proper notice/waivers given (unless scheduled for another date)**

a. 8001 Coray Ln.	e. 3153 Getz Rd.	i. 8417 Arbor Trace
b. 2410 Dahlk Circle	f. 1751 Hwy 92	j. 1887 Lewis Rd
c. 3137 Gust Rd.	g. 3158 K&R Rd	k. 2217 Erb Rd.
d. 8213 N. Riley Rd	h. 1719 Washington St	
20. **Consider/act on scheduling additional BOR date(s)**
21. **Adjourn (to future date if necessary)**

Post:

8/26/24 open meeting notice posted outside town hall, online and Mt. Horeb Mail notified

4/22/24 meet to adjourn notice posted on Town Hall door

*3/18/24 BOR notice of incomplete assessment roll with BOR date and time posted outside Town Hall and online
-Jackie Arthur, Admin/Clerk*