

SPRINGDALE TOWN BOARD  
**MINUTES**  
9/21/21 MONTHLY MEETING

1. **Call to order** at 7:00 p.m. by interim TB Chairman Rosenbaum. Quorum present. Meeting broadcast via Zoom.
2. **Certification of compliance with Open Meetings Law.** Admin/Clerk Arthur confirmed meeting was posted online 9/18 and Mt. Horeb mail notified 9/18; posted outside Town Hall 9/20.
3. **Approval of the agenda.** No changes made.
4. **Minutes of previous Town Board meetings.**

**MOTION** (Rosenbaum) to approve 8/17 TB meeting minutes with no changes. Schwenn seconded. No discussion. 3 ayes, 0 nays, motion carried.

**MOTION** (Hefty) to approve 8/23 joint PC/TB meeting minutes with no changes. Schwenn seconded. No discussion. 3 ayes, 0 nays, motion carried.
5. **Public input/non-agenda items.** Resident S. Gauger concerned about Town's night sky ordinance in light of new Kwik Trip store. Rosenbaum informed that the light pollution was discussed during the design phase; Kwik Trip promised to do their best to use dark sky compliant fixtures and keep the light from flooding. Rosenbaum - ATC powerline update. ATC is currently in court; however, they are proceeding as if they will be approved. Received a call this morning from someone regarding the affected roads for the line. Possible risk of damage to Town roads as they will begin clearing trees this winter. Patrolman Dahlk is in contact with the gentleman as well. Will keep the situation monitored. Public comment period closed at 7:15 p.m.
6. **Statement from treasurer.** At the 8/10 ARPA brainstorming meeting, the Board discussed using ARPA funds to provide hazard pay for election workers - an additional \$7.50/hr. for each hour they all worked (including chief election inspectors). Do we want that hazard pay to continue into 2021? Pay those who declined pay? Rosenbaum, Schwenn and Hefty agreed that folks who declined pay originally should be asked if they would like the hazard pay. Clerk to go ahead and write the checks with the hazard pay for approval with next month's bills. Will have a budget resolution for next month for the Mt. Vernon sesquicentennial insurance payment.
7. **Fireworks Permit - Craig Judd/Mt. Vernon Park Association for Mt. Vernon 175<sup>th</sup>.** Mt. Vernon Park Assoc. Treasurer James Graham present, provided an overview of celebration.

**MOTION** (Schwenn) to approve the fireworks permit as submitted by the Association for the 175<sup>th</sup> celebration. Hefty seconded. No further discussion. 3 ayes, 0 nays, motion carried.
8. **Driveway - Adam Carrico, Parcel 0607-253-8501-0.** A. Carrico present. Discussed their intent to place the house in the woods, drive will cross the agricultural field; no other good placement options. Carrico asked that the driveway spur to lot 2 be allowed to be 12' wide, with the understanding that when lot 2 is built out, it will need to be increased to 16' width per Town standards. Will revise the shared driveway agreement to include this if Town approves.

**MOTION** (Hefty) to approve the driveway contingent on receiving a modified joint driveway agreement reflecting width to increase to 16' with the improvement of lot 2. Schwenn seconded. No further discussion. 3 ayes, 0 nays, motion carried.
9. **Speed study - discussion/approval of Town Hall Rd. study by Dane County.** Hefty discussed a possible agreement with Mt. Horeb deputy to help patrol the road; study may provide best times for the deputy to watch the road. General discussion on lack of help and assistance from our Dane County deputy, increasing our need for outside help, which will come at a cost. Hefty proposed a 5 day count/data collection instead of the 3 include in the Dane Co. study.

**MOTION** (Rosenbaum) to authorize the proposed 3-day speed study and try to inquire at Dane County if we could get additional days with the study. If they say yes but with added cost, discuss again next month. Hefty seconded. 3 ayes, 0 nays, motion carried.
10. **Approval of Town of Verona winter agreement & discussion/approval of long-term maintenance agreement for Spring Rose Rd.** Discussion of current plow agreement with Town of Verona; much of it depends on which Town gets there first. Rosenbaum - main problem is that the agreement auto-renews in 5 year increments. Would prefer a year or two trial, with the ability to revise in 30 days' notice. Table this discussion to talk with ToV Chair Geller. Would like to do this for a year with no auto-renewals.

**MOTION** (Rosenbaum) to table. Hefty seconded. 3 ayes, 0 nays, motion carried.

Long-term maintenance discussion. Rosenbaum calculated 28 residences/businesses on the Verona side, 15 from Springdale side. Need written agreement that Verona takes more of the maintenance. Patrolman Dahlk reminded that the residents don't cause the wear and tear, it's the construction traffic/vehicles. Schwenn recalled when Arbor Trace was built, the Town had an agreement with the builder for the road. Rosenbaum agreed the Town should be proactive; will come up with a written proposal before the October TB meeting; ToV should be responsible for all maintenance until the subdivision is built.

11. **Springdale driveway construction guide - consensus on adding link to DOT standards for sight lines instead of diagrams.** Discussion on why diagrams were dropped from Town driveway documents. Diagrams could become out of date; would be better to just direct people to DOT standards. Hefty suggested direction to DOT standards on all three driveway documents (application, construction guide and ordinance). It was generally agreed that language directing to the standards instead of a link is preferable due to the tendency for links to be broken over time and the need to modify the ordinance. Admin/Clerk will locate the state standards and modify the Town documentation appropriately.
12. **Rosenbaum update on TDS and MHTC ARPA discussions.** The Town is split between TDS and MHTC for internet service. Springdale could use funds on broadband improvements. Tentative meeting with TDS and MHTC for 10/12 in the afternoon.
13. **Admin/Clerk update on Accurate Assessors RFP.** Admin/Clerk provided an update on discussion with Accurate regarding contract. Accurate severely underestimated the time it would take to complete the revaluation. Accurate originally quoted 155 hours, actual was 651 hours. If the Town stays with Accurate for a renewal, costs will go up significantly. A 5 year contract instead of our current 3 year could help even out the costs more. Rosenbaum had inquired after a full valuation each year instead of every few years. Clerk explained that, in order to make this approach cost effective, Accurate said we should have more sales than 9 (actual sales in 2020) in order for Accurate to be able to stand behind their values. For yearly full-valuations, Accurate recommends sales to be between 75-100/year. Rosenbaum suggested the Town put out an RFP. Admin/Clerk to draft and check on who other nearby Towns use.
14. **Town website domain - consideration of switch from .org to .gov.** Admin/Clerk provided overview of the pros/cons to switching to .gov domain. Increased security and legitimacy, but more costly. Only 4 Dane County towns currently have .gov. Wisconsin Elections Commission will soon require all municipalities to have .gov, so switch will be inevitable.

**MOTION** (Hefty) to proceed with obtaining .gov domain. Rosenbaum seconded. Hefty suggested we try to include “.wi” in the domain if possible. 3 ayes, 0 nays, motion carried.

Rosenbaum would like a committee to help with the transition once we select a new tech company.

15. **New Town tech company approval - next steps.** Meeting next week with Aberdeen Consulting.
16. **Town of Blue Mounds request to purchase Springdale’s 3<sup>rd</sup> liquor license.** Discussion and public input that Town should NOT relinquish its third license as it would not be able to get another.
 

**MOTION** (Hefty) that Springdale retain all liquor licenses. Schwenn seconded. 3 ayes, 0 nays, motion carried.
17. **Annual WTA convention and WTA fall workshops.** Rosenbaum - will be attending fall workshop in DeForest as well as Monday of the WTA convention in the Dells. Should implement a practice of sharing takeaways from trainings at the next TB meeting.
18. **Discuss merits of revising current Board policy #10 regarding salary adjustments and employment agreements for Town employees.** Current policy from years ago states that discussions on Town staff wage increases will be discussed every September. Hefty thinks we should change “September” to generally “fall,” adding that raise effective dates will be the first full pay period after the 1<sup>st</sup> of the year. Discussion on whether “contracts” should be provided to Town staff with updated wage information. Rosenbaum explained that due to Wisconsin’s at-will environment, “contract” is terminology we should discontinue, as it implies an obligation. Board will provide salary changes and other pertinent information in writing for the employee’s file after the review.
19. **Set Town employee performance review date.** Rosenbaum will write up reviews for staff. Date is TBD.
20. **Calendar of upcoming events:**
  - 9/22 - Mt. Horeb Area Joint Fire District Annual Budget Meeting
  - 10/8 - 10/10 Mt. Vernon Sesquicentennial Celebration
  - Budget work sessions. Board decided the following dates for budget work sessions:
    - 10/15 @ 10:00 a.m. work session 1
    - 10/25 @ 1:00 p.m. work session 2
  - 11/18 @ 7:00 p.m. for elector’s meeting/TB meeting to approve the budget.
21. **Bills.** **MOTION** (Schwenn) to pay the bills. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.
22. **Adjournment.** **MOTION** (Schwenn) to adjourn. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

*Post: 09/18/2021 to Mt. Horeb Mail and townofspringdale.org; 9/20/2021 at Town Hall  
Jackie Arthur, Administrator/Clerk*