

# MINUTES

## SPRINGDALE TOWN BOARD

### TUESDAY, AUGUST 16, 2022

#### MEETING 1, BID OPENING, 2:30 PM

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 2:30 p.m. Quorum of TB present along with Town Engineer Brian Berquist, Randy Kahl, Patrolman Devin Dahlk, and Administrator/Clerk Jackie Arthur.
2. **Approval of the agenda** was by unanimous consent.
3. **Lust Rd. bid opening.** B. Berquist confirmed only 2 bids received (one paper, one electronic), but 5 total contractors requested bidding documents. Summary of bids is as follows:

Contractor	Base Bid	Alt. Bid Total	Supplemental Bid Total
Northwestern Stone	\$ 189,286.90	\$ 3,000.00	\$ 3,600.00
Payne & Dolan, Inc.	\$ 213,722.15	\$ -	\$ 2,400.00

Low bidder is Northwestern Stone, total bid \$192,886.90. Bid prices are higher than the original project estimate due to recent increases in construction costs. Berquist also mentioned that this is a unit price contract, meaning that the contractor will be paid for the work actually performed on the basis of the unit prices bid. Final line-item costs could be greater or less than the bid totals. Bids are good for 60 days; clock started to accept or reject by October deadline. Letter of credit will be needed from the Kahls for 125% of the project cost.

#### 4. **Adjournment**

**MOTION** (Schwenn/Hefty) to adjourn at 2:55 p.m. 3 ayes, 0 nays, motion carried.

#### *MEETING 2*

*Meeting 2 minutes are approved by the BOR*

#### MEETING 3, TOWN BOARD, 7:00 PM

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7 p.m. Quorum of TB present, Patrolman Dahlk, Treasurer Boelhower-Santi, Deputy Milcarek and Admin/clerk Arthur. Admin/Clerk confirmed meeting was posted 8/11 on web and 8/15 at Town Hall. Mt. Horeb Mail notified 8/11.
2. **Approval of the agenda** by unanimous consent.
3. **Minutes of previous Town Board meetings**
  - 7/19 TB meeting

**MOTION** (Schwenn/Hefty) to approve. Rosenbaum abstained. 2 ayes, 0 nays, motion carried.
4. **Public comment.** Don Hartman commended Patrolman Dahlk on his work.
5. **Treasurer report.** Looking close on the deputy clerk budget, tight on roadwork. Nothing else outstanding.

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6. **Resolution 2022-8-1**, amending the 2022 Town of Springdale budget. Budgeted \$150,000 for roadwork for 2022, but due to the increase in oil/asphalt, there is an overage.

*WHEREAS, year-to-date, the ARPA monies reserve fund has a balance of \$206,124.59; and WHEREAS, year-to-date, the public works expense account has a deficit of \$70,000; NOW, THEREFORE, the Town Board of the Town of Springdale, Dane County, Wisconsin, does hereby resolve that the sum of \$72,964.60 is hereby transferred from the ARPA monies Reserve Account to the Public Works Expense Account to pay for the wedding on Lewis and Sharpes Corner roads - part of bid roadwork for summer 2022.*

**MOTION** (Hefty/Schwenn) to approve the resolution as written. 3 ayes, 0 nays, motion carried.

7. **Resolution 2022-8-2**, adopting the 2022 update to the Dane County Natural Hazard Mitigation Plan. Springdale participated in the Dane County Nat. Hazard Mitigation plan update over the past year, now need to adopt the County plan with Springdale's updated annex.

**MOTION** (Schwenn/Hefty) to approve the resolution as written. 3 ayes, 0 nays, motion carried.

8. **PUBLIC HEARING and Board determination on proposed Strike Eagle LLC/Hamilton 2-lot preliminary CSM.** The PC's June recommendation to the Board was that the preliminary CSM was consistent with the concept plan and met the location of the density units and amount of ag land in the original option 2 concept plan.

**MOTION** (Hefty/Schwenn) to approve the preliminary CSM based on the PC recommendation. 3 ayes, 0 nays, motion carried.

9. **Strike Eagle LLC/Hamilton rezone, Lot 1 AT-35 to RR-2; Lot 2 from AT-35 to RR-1.**

**MOTION** (Rosenbaum/Schwenn) to zone Lot 1 as RR-2, and Lot 2 zoned as RR-1. 3 ayes, 0 nays, motion carried.

10. **Riley Tavern sign application.** Owner, Dan Yoder and Account Executive, Josh Crowe present at Town Hall along with Chuck Teasdale from the Riley Tavern. Rosenbaum provided clarification that ordinance reference to "top of sign" means the top edge of the sign, not the pole. Rosenbaum clarified that the Town ordinance regarding signs on commercial buildings normally limit the total sign area on two-sided signs to 32 square feet. However, the board granted a variance to allow the total square footage of the Riley Tavern sign to total 39 square feet (both sides totaled). This is a 20% variance. The justification for the variance is the size and height of this unique building (three stories) and a sign of this size will fit well with the architecture and historical nature of the building. In fact, the owner of the building showed a photograph of the building from the 1970s or 1980s with a sign very similar to the new sign proposed by the owner.

**MOTION** (Hefty/Schwenn) to approve the sign with the top edge of the sign no greater than 14.4' from the ground. Each side not to exceed 19.2 sq. ft. No further discussion. 3 ayes, 0 nays, motion carried.

11. **Hearts & Hands sign application.** Hefty – zoning is incorrectly listed as GC (commercial) on the submitted Dane Co. sign application. Parcel is actually zoned RR-4, which only allows agricultural signage and thereby makes the current sign non-conforming. Springdale sign ordinance section 4.10 (2) provides for a variance for nonconforming GC, LC or Ham-M district signs to be replaced for a larger sign only if within the 32 sq. ft. size parameter.

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**MOTION** (Rosenbaum/Schwenn) to approve the sign application as presented at 28.6 sq. ft. Hefty noted that he will abstain because an explanation for the variance was not made as part of the motion. No further discussion. Rosenbaum & Schwenn aye; Hefty abstain; motion carried.

Rosenbaum explained that variance is being made because this parcel was incorrectly zoned RR-4 many years ago in order to avoid this property developing into an unwanted commercial business.

12. **Diel driveway permit application discussion, Sharpes Corner Rd.** Rosenbaum – uncomfortable approving driveway at this time. Would like the Board to meet on-site with the Diels. No suggested solution right now; Rosenbaum will set up a site meeting.
13. **2023 Springdale budget ideas/brainstorming session – public input welcomed.** Rosenbaum proposed that budget discussions include a possible new town hall roof, solar for the roof, and possible digitization of Town records. 9/12 and 9/27 were decided as meeting dates for September work sessions.
14. **Garbage and recycling contract discussion/update.** Rosenbaum and Admin/Clerk Arthur scheduled to visit Dubuque and Boscobel recycling facilities; will schedule special board meeting after the tour to make a final decision before September 20 meeting.
15. **Discussion on ARPA Uniform Guidance [2 CFR 200.317](#) - [2 CFR 200.327](#) regarding documented procurement procedures and written standards of conduct covering conflicts of interest before expending ARPA funds.** Conflicting internal guidance from Treasury Dept. on whether adoption of procurement procedures is necessary under the revenue loss provision of ARPA. Per WTA, Towns may wish to wait to adopt WTA’s procurement template until a definitive answer from Treasury is handed down as to whether this is required or not.
16. **Mt. Horeb Community Foundation Grant application – update.** Admin/clerk Arthur submitted application by the deadline. Wait to hear back.
17. **HAVA domain transition grant update** – Admin/clerk will submit Town grant request by the deadline of 8/31/22 to receive reimbursement of up to \$600 for expenses incurred as a result of the switch to .gov domain and emails.
18. **Lust Rd. update.** Attorneys still talking.
19. **Town roadway specifications – discussion on possible variance language**
20. **Discuss possible definitions of large wind energy system from ordinance.** Need a definition for large wind energy system as it is not defined in ordinance. Deputy Clerk Milcarek will look into it.
21. **Rustic Road designation for Town Hall Road – discussion.** Hefty is gathering signatures (21 of 35 Town Hall Rd.) for submission of the packet to the DOT before 9/1/22.
22. **UW Green Bay Clerk Institute – training takeaways from admin/clerk.** Admin/Clerk Arthur provided an overview of training highlights.
23. **Annual WTA convention**
24. **Calendar of upcoming events**
  - 8/22 Joint TB/PC meeting
  - Schedule road-specific budget meeting with Patrolman? Suggestion from former chairman to replace the “road tour” from years past
  - Schedule first budget work session
25. **Bills. MOTION** (Hefty/Schwenn) to pay the bills. No further discussion. 3 ayes, 0 nays, motion carried.
26. **Adjournment**

**MOTION** (Schwenn/Hefty) to adjourn. 3 ayes, 0 nays, motion carried.

*Minutes taken and submitted by Admin/Clerk, Jackie Arthur*