

**Minutes**  
**Springdale Town Board Meeting**  
**Tuesday, July 21, 2020 at 7 p.m. via Zoom**

*Pursuant to Wis. stat 985.02(2), the final agenda is posted at Town Hall and on the Town website.*

**1. Call to order, 7 p.m.**

**2. Certification of Compliance with Open Meetings Law.** Posted 7/20; media notice 7/14.

**3. Approval of the agenda.**

**4. Minutes of previous Town Board meetings.**

**MOTION** (Fagan) to approve 6/16 minutes, Schwenn seconded. No further discussion. 3 ayes, 0 nays, motion carried. **MOTION** (Fagan) to approve joint PC/TB minutes from 6/22. No issues. Schwenn seconded. No further discussion. 3 ayes, 0 nays, motion carried.

**5. Public input/non-agenda items.**

Fagan opened to public comment. Fagan - Town Patrolman just posted new weight limit signs on Town Hall Rd. per suggestion of State Patrol. Recommended flat 10 ton weight limit instead of 5 tons per axle, less confusing to truckers. State Patrol willing to keep staking the area until problem subsides. No other public comments, Fagan closed public input.

**6. Operator licenses. Marcine's, LLC. Christa Dilley**

Clerk confirmed clean background check for new operator, Christa Dilley.

**MOTION** (Fagan) to approve new operator, Christa Dilley. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

**7. Riley Tavern Parking.**

Fagan - Tavern has verbal agreement with neighboring landowners (Deneens), seeking Town approval to improve Deneen property to provide additional off-street parking to address safety issues on narrow road. Chuck Teasdale and Ben Deneen present. Fagan - Town suggestion to have no parking signs installed by the Town during snow season for area from Deneen's garage driveway to Hwy J grass area. Tavern would like the option to allow street parking during summer months. Fagan - will talk with Dane Co. Sheriff to word signs properly. Rosenbaum - questions on level grade, surface material and depth? Teasdale - bringing in fill up to grade, 3/4" gravel on top. Deneens to discuss further with Tavern what finished product will look like. Possible railroad ties to define individual spaces. Ben Deneen confirmed spaces will be deep enough for extended cabs. Rosenbaum - suggestion to Teasdale for optional written agreement; Teasdales already working on that. Fagan - no motion required.

**8. Annexation of Baker Trust Lands by Village of Mt. Horeb for Proposed Kwik Trip Development/Ridgeview Rd./Sec. 7.**

Nic Owen, Village Administrator and Ben Rohr, Village Planner with Vandewalle & Assoc. presented information on proposed urban service area agreement for Kwik Trip. *Presentation is available in full on townofspringdale.org under 2020 meetings.* Rohr - four proposed driveways. No DOT review yet. Fagan - westerly driveways are right after roundabout; danger for cars exiting driveways and cars exiting roundabouts. Rohr - Town should expect changes to site plan before said and done. Aug. 13 CARPC via Zoom hearing to consider urban service area amendment. If approved, Kwik Trip can apply for annexation agreement. Want to work with Town on potential for Village to maintain both sides of the road for project duration, avoid contentious annexation and acknowledged Ridgeview Rd. is concern. Property will still need to be rezoned. Site plan and conditional use approvals will go before Village PC. Fagan opened for public comments. Steve Gauger - ATC line proposed through site; don't see it in the plan. Many flaws - Village board too anxious to approve, concerns about impacts on business in Mt. Horeb not addressed, traffic/safety issues. 4 driveways off roundabout is problem, accidents likely. Veterans memorial, ATC, two gas stations, empty TIF make environment look unplanned. Encourage larger scale planning, not just piecemeal development. Ed Eloranta - development bodes badly. Common mistake of rapid growth on periphery of municipality leads to "rotten" center. Kwik Trip will lure businesses out of downtown to benefit from increased traffic, encouraging further requests for

development. Already a Kwik Trip downtown Mt. Horeb. Rosenbaum - recommend this proposal come before the new Community Development Authority; agree with Ed's comments. Proposal is flying under the radar, most Mt. Horeb residents don't know much about it. Seems in conflict with Village's past efforts to enhance downtown. Owen - Village is committed to maintaining strong growth downtown. Fagan - development of convenience. Kwik Trip came to the Town in the past under a different name wanting to rezone Baker property to commercial. Didn't get what they wanted, and for good reasons, so they went to the Village. Proposed business district quite large, anchored with Casey's on one side, Kwik Trip on the other. Doesn't sit right to start the area off with two gas stations bringing so much traffic with the roundabouts. Rohr - roundabouts safer than intersections, traffic impact analysis will shine a light on any implications from this proposal. Future of Ridgeview road is our concern. Owen - whatever this ends up looking like, will keep you in the loop. Fagan - should get back to boundary agreement conversations. Want to be good neighbors. DOT to review highway setbacks and CARPC to review environmental impacts.

#### **9. Town Hall Pest Service Frequency by Kwik Kill.**

Fagan - Kwik Kill won't change outdoor bait on quarterly (preferred) service, \$130 every 3 months. Schwenn - monthly service on farmhouse, works great. No mice indoors. Stations very active. Don't think quarterly would do the job; lose a lot of control. Fagan - not fond of outdoor bait stations, don't want to poison predators eating mice. Treasurer reported mice nests in desk, running across desk while working. Clerk confirmed similar activity in the office. Patrolman's past efforts with snap traps were ineffective. Fagan - Bob Neerland, owner, present. Opinion on indoor/outdoor bait? Bait is anticoagulant, predator would need steady diet of poisoned mice to be affected. Important to keep outdoor population low and under control during summer breeding, so when fall comes, less trying to come in. Town Hall surrounded by rodent food, corn field, acorns from trees and water. Hard to keep population down without outdoor bait. Stations cleaned on monthly basis. Rosenbaum - also concerned about poisoning predators. Neerland - if this were big problem, DNR/federal gov. wouldn't allow. Rosenbaum - un-budgeted expense, close to \$600/year, running over. Fagan - necessary for Town staff.

**MOTION** (Fagan) to approve silver rodent package as specified in Kwik Kill email. Schwenn seconded. Rosenbaum - disagree with cost, feel we could tackle with Town Patrolman's additional assistance. Schwenn & Fagan, aye; Rosenbaum nay. Motion carried.

#### **10. Dahlk Circle ditching and culvert replacement bids and discussion.**

Fagan - were just going to ditch, but engineer decided new culvert was needed. Bids from S&E and Finks. Not urgent, postpone till 2021. Reallocate \$800 for 2020 ditching for the pest control, budget Finks culvert and S&E ditching for 2021. Have Finks re-bid for same price next year.

**MOTION** (Fagan) table until later. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

#### **11. Deputy/Elections Clerk update on Elections Grants (computer & secure drop box).**

Fagan - Craig Booth (Town IT) ordered Dell computer. Elections grant, up to \$600 to spend on computer. Another possible grant for drop box? Treasurer - part of CARES Act; \$100/200 + \$1.10 per registered voter (over 1000 Springdale voters) for anything we've spent extra on for elections due to COVID. Rosenbaum - need to provide documentation for extra expenses? Treasurer - yes; will pull past timesheets and receipts for postage, turn in before 9/1/20. Working with Deputy Clerk Monday to get process going. Fagan - should have secure box for ballots. Grant dollars should cover.

#### **12. Signature Stamps.**

Fagan - Clerk emails documents to be signed, Chair approves/authorizes use of stamp. Rosenbaum - don't sign often, don't need a stamp. Model ordinance from WTA? Clerk look for model ordinance and review by August meeting. Chair only approval for small accessory buildings - language needed if we say only items approved by board are eligible for facsimile stamp for accountability purposes.

#### **13. Ring Doorbell \$3 monthly subscription.**

Clerk & Treasurer - don't really see using it except when at Town Hall. Fagan - for \$36/year, worth peace of mind to have recording of outside activity. Rosenbaum/Schwenn neutral.

**MOTION** (Fagan) to have the extra insurance for \$3/month (+ tax) plan. Schwenn seconded. No further discussion. 3 ayes, 0 nays, motion carried.

**14. Discussion of Town Fee Schedule, clarification on the process for fee collection.**

Fagan - clean up concept plan review by PC. Would like it to be consistent with other per lot fees; change to \$300. + \$25 for each additional lot. Fagan - a lot of these take a long time, when you start talking 5, 6, 7 lots. PC Deputy Clerk doesn't like the word "lot," should be density unit. Rich Bernstein present; agrees. Fagan - propose to put "+" notation everywhere else where we have + \$25 per lot. Footnote would explain. Rosenbaum - no problem with \$25 per envelope on Concept Plan Schwenn - agrees, if resident is serious they'll pay.

**MOTION** (Fagan) Change fee schedule to include a footnote for Concept Plan reviews, adding for each additional density unit beyond the first, there will be \$25 charge. Chair to work with Clerk to clean up the remaining items into a clean footnote. Rosenbaum seconded.

**15. Town Software, accessing what we have and what we might need.**

Fagan - debate on single-use Office for Deputy Laptop (least expensive) or whole suite for Town computers (more expensive). Rosenbaum - beauty of subscription is automatic updates. What does Craig recommend? Fagan - he thinks it may be time to switch to Office 365 with cloud, but why spend now if we're not going to use it fully yet? Need comprehensive plan for software before committing. For now, let Craig load minimum required software. Rosenbaum - better discussed at budget.

**16. Calendar of Upcoming Events**

**8/11**, partisan primary; **8/13**, Open Book, 12 -7 p.m.; **9/17**, BOR, 4-6 p.m.; **11/3**, General Election.

**17. Bills - Treasurer report.**

Treasurer - close to getting caught up with MARGE accounting software. Hoping that clerk salary budget amendments will be ready for August. Fagan - how much was spring cleanup this year? Rosenbaum - confusing bill, will call tomorrow to confirm. Fagan will follow up with former Clerk to see what hours remain for MARGE entry going forward.

**MOTION** (Schwenn) to pay the bills, Rosenbaum to clarify actual cost of spring cleanup 2020. Pay as long as it's OK. Fagan seconded. No further discussion. 3 ayes, 0 nays, motion carried.

**18. Discussion of Deputy Clerk positions. Discussion of Town Attorney.**

Fagan - switch agenda items 18 and 19, discuss Town Attorney now. Does Town want attorney for annexation? Can't use Chris Hughes; recused himself because company is affiliated with the Village of Mt. Horeb. Hughes provided Town with alternate attorney contact. Time sensitive due to CARPC meeting being last line of possible defense. Rosenbaum - agree; Town needs to know what few rights we have. Fagan - could meet to discuss further during standing work session.

**19. Discussion of deputy clerk positions.**

Rosenbaum - per Towns Assoc., can use closed session for employment, promotion, compensation or performance evaluations for employee.

**MOTION** (Rosenbaum) to enter into closed session with three board members plus Clerk for the purpose of considering employment, promotion, compensation or performance evaluations for an employee. Fagan seconded.

General board discussion on Deputy Clerk position.

**MOTION** (Rosenbaum), close the closed session, return to open session. Fagan, seconded. 3 ayes, 0 nays, motion carried.

**20. Adjourn. MOTION** (Schwenn) to adjourn. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.