

OPEN MEETING NOTICE

MONDAY, JUNE 8, 2026 from 3:00 – 5:00 P.M.

Pursuant to Wis. stat 985.02(2), the final agenda is posted at the Springdale Town Hall and at springdalewi.gov. This meeting will be held in-person at Town Hall (2379 Town Hall Rd.) Any person wishing to attend this meeting who, because of disability, requires special accommodations, should contact the administrator/clerk at (608) 437-6230, or adminclerk@springdalewi.gov.

AGENDA

1. **Call BOR to order and meeting recording announcement**
2. **Roll Call – confirmation of appropriate BOR and Open Meetings Notices**
3. **Select a Chairperson for BOR**
4. **Select a BOR Vice-chairperson**
5. **Verify that at least one BOR member has met the mandatory training requirements**
6. **Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. 70.47(7)(af))**
7. **Review new laws**
8. **Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony**
9. **Adoption of policy regarding the procedure for waiver of BOR hearing requests**
10. **Review the Assessor’s level of assessment (annual assessment report or similar document)**
11. **Receipt of the assessment roll by clerk from the assessor**
12. **Receive assessment roll and sworn statements from the clerk**
13. **Review assessment roll and perform statutory duties:**
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
14. **Discussion/action - certify all corrections of error under state law (Wis. Stat. 70.43)**
15. **Discussion/action - verify w/ assessor that Open Book changes are included in the assessment roll**
16. **Allow taxpayers to examine assessment data**
17. **During the first two hours, consideration of:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required BOR matters.
18. **Review Notices of Intent to File Objection**
19. **Proceed to hear objections and proper notice/waivers given (unless scheduled for another date)**
20. **Consider/act on scheduling additional BOR date(s)**
21. **Adjourn (to future date if necessary)**

Post:

6/2/26 open meeting notice posted outside Town Hall, online and Mt. Horeb Mail notified

6/1/26 revaluation notice posted

4/18/26 meet to adjourn notice posted on Town Hall door

4/18/26 BOR notice of incomplete assessment roll with BOR date and time posted outside Town Hall and online

-Jackie Arthur, Admin/Clerk