

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, JUNE 20, 2023 AT 7:00 P.M.

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:00 PM. Meeting also broadcast via Zoom. Quorum of Town Board present (Rosenbaum, Hefty and Schwenn) at Town Hall, along with Admin/Clerk Arthur, Treasurer Boelhower-Santi, Deputy Clerk Kalscheur and Patrolman Dahlk (via Zoom). Arthur confirmed meeting was posted on 6/16 online and 6/19 at Town Hall. Mt. Horeb Mail was notified on 6/16.
2. **Approval of the agenda.** No changes made.
3. **Minutes of previous Town Board meetings**
 - 3/14 TB mtgs – **MOTION** (Schwenn/Hefty) to approve meeting 1 minutes as submitted. 3 ayes, 0 nays. **MOTION** (Schwenn/Hefty) to approve meeting 2 minutes as submitted. 3 ayes, 0 nays.
 - 5/16 TB meeting – **MOTION** (Hefty/Schwenn) to approve as submitted. 3 ayes, 0 nays.
 - 5/17 TB meeting – **MOTION** (Schwenn/Rosenbaum) to approve as submitted. 3 ayes, 0 nays.
4. **Public comment.** S. Gauger question on when Ridgeview Rd. would be striped (contract with Dane County signed in April 2023. Dahlk didn't have any updates.
5. **Treasurer report and bills.** Boelhower-Santi provided the following budget points of interest from the January – May bills:
 - **Election Expenses** (does not include wages for workers) are overbudget \$1,784. This includes **coding** for election machines, **envelope orders** (using more for absentee than in past), and ES&S election machine **maintenance** (2-year cycle).
 - **Equipment Fuels/Oils** - only have \$675 left in budget amount, but we are through the worst part of year for fuel.
 - **Garbage and Recycling** – amounts for garbage and recycling seem off, but total is at 40% of budget which is about right.

Gov. Evers signed 2023 Wisconsin Act 12 (shared revenue) today, which includes \$65,000 additional dollars for Springdale beginning in 2025, for a total of \$84,443 (a 334.5% increase).
MOTION (Schwenn/Hefty) to pay the bills. 3 ayes, 0 nays, motion carried.
6. **Patrolman report**
 - Roadwork update – overlay with LRIP money is done, large amount of wedging on TH Rd. All hot mix wedging is also done, now just need to do more shouldering. Cold mix patching on other roads is next.
 - Paulson Rd. bridge update – Dahlk will look at it in first part of July, will have two bids on what it will cost ready for the July TB meeting on 7/18.
7. **Dane Co. Sheriff Community Deputy Zach Barton update** – National Night Out is August 1 from 4-7PM in Brooklyn. 379 calls for service from Jan 1 – today. Accidental 9-11 calls are taking a toll, taking resources from other areas. Barton advised that if 911 is dialed accidentally, do not hang up – a call will be made back to you and if it isn't answered, a deputy will need to drive out to the location from the call, wasting resources. Rosenbaum inquired if trends in Springdale are consistent with surrounding areas. Barton confirmed this.
8. **Combination Class B beer and Class B liquor license renewals and operator licenses.**
 - **Mt. Vernon Tap**, 8646 Davis St. Mt. Horeb, 53572. Agent: Jennie Corey-Heinrich (Corrich LLC), 1397 Sayles Trail, Belleville, 53508. Jennie was unable to make the meeting due to being out of Town, so Walter (husband) was present in her stead. The tavern inspection from Johnson Inspection revealed no issues. 16 operators submitted for approval (5 new, 11 renewing):

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Joanna Susman, Nicole Johns, Amy Rossmiller, Traci Goplin, Breanna Nesheim, Chris Frye, Justina Morgan, John Corey, Tania Zradicka, Walter Heinrich, Collen Fait, Renee Tollefson, Brittany Walls, Desyra Ott, Dagny Skindrud, and Anastasia Schwenn.

MOTION (Schwenn/Hefty) motion to renew Combination Class B license for Mt. Vernon Tap. No further discussion. 3 ayes, 0 nays, motion carried.

MOTION (Hefty/Schwenn) to approve new and renewing operator licenses for the 16 operators. Arthur and Kalscheur confirmed that all passed the required background check. 3 ayes, 0 nays.

- **Riley Tavern**, 8205 Klevenville-Riley Rd., Mt. Horeb 53572. Agent, Kathryn M. Teasdale (The Historic Riley Inc.), 4081 Keewatin Trl. Verona 53593. Kathryn not present; Chuck present instead. Inspection report by Johnson Inspection revealed no issues. 10 operators submitted for renewal: Kathryn Teasdale, Charles Teasdale, Tracey Young, Danette Dahlk, Ryley O'Brien, Jessica Docken, Amber Mieden, Kelly Carden, Cody Bauer, and Sandra Hall.

MOTION (Hefty/Schwenn) to renew Class B Beer/Liquor for Riley Tavern. 3 ayes, 0 nays.

MOTION (Schwenn/Hefty) to approve renewing operator licenses for 10 operators. Arthur and Kalscheur confirmed all passed the required background check. 3 ayes, 0 nays, motion carried.

9. **Mt. Vernon Park Association permits and request for financial consideration.** Craig Judd present at Town Hall along with Jim Ryan from the Mt. Vernon Park Association Board. 3 picnic licenses applied for the following events: July 4 chicken BBQ, July 29 Thunder Valley car show, and Sept. 29 – Oct. 1 Mt. Vernon Fest.

MOTION (Hefty/Schwenn) to approve the 3 picnic licenses. 3 ayes, 0 nays, motion carried. Four temporary operators applied for licenses: James Ryan, Craig Judd, James Graham, and Lindsey Jenson.

MOTION (Hefty/Schwenn) to approve the 4 temporary operators licenses. Arthur and Kalscheur confirmed all passed the required background check. 3 ayes, 0 nays.

Financial consideration request. Judd presented a \$131,000 request for funds to the board for projects to be completed over the next 10 or so years at the park in Mt. Vernon (Forest of Fame). Playground equipment and repairs would be prioritized. Rosenbaum – will have to inquire/work with PSC to determine if the Town could apply for a variance to use the funds on projects other than the previously designated scope of conservation uses. Resident K. Hacker asked Judd if perhaps Dane Co. had any grants for the park. Judd will look into it.

10. **Driveway Permit – Daniel Forler, Lust Rd. Lot 1, CSM 16085.** Dan Forler present at Town Hall. Rosenbaum performed site visit and is fine with the location as submitted in the application.

MOTION (Rosenbaum/Schwenn) to approve as submitted for Lot 1, CSM 16085. No further discussion. 3 ayes, 0 nays, motion carried.

11. **1668 Liberty Street – review of trees cut to date and future actions.** Larry Lester (1668 Liberty St. owner) present at Town Hall. The Arborvitae were planted 20+ years ago in the Town ROW. TB voted in January 2023 to send Mr. Lester a letter notifying him that the trees would be cut within 30 days. As of June, Dahlk had cut a few truckloads with more to cut. Mr. Lester requested if, before the rest was cut down, he could speak to the Board one last time. Lester claimed to have cut the trees back and requested that the remaining ones be left now that they've been cut back. Rosenbaum – expressed concern that if allowed, they would just eventually grow back and the same problem would manifest again. Lester – there are 4 more lots approved down the road (Town of Primrose) that he would like privacy from.

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Rosenbaum responded that more development seems like an even better reason to open up the ROW for safer traveling on the road. Dahlk clarified that the limbs of the trees were in the actual road, not just the ROW. Rosenbaum closed the discussion by reminding the meeting that the Board already voted to remove the trees. Even if they have now been trimmed, they will eventually grow back. Schwenn and Hefty agreed and corroborated that this has been an on-going, decades-long problem and it is now time to resolve it. Dahlk will fit the cutting of the remaining trees into his schedule. Lester was offered the wood. If Lester does not take it, Dahlk will add it to the brush pile.

12. Dan Maki, Facility Engineering, building evaluation of Town Hall. Dan Maki present at Town Hall. Maki noted that the 1980 town hall is aging gracefully, and he wouldn't change a lot. The best places for energy improvements are the roof and foundation. Despite moisture in areas, the truss connections are solid and clean. Daylight can be seen along the rim of the roof, so there is ample ventilation at the eaves. The attic is mostly dry. The firewall in the attic is in good shape, no cracking. Way up at the peak it appears to be airtight; would like to see a ridgetop vent. Without one, air stagnates and can condense. Water is coming in on east gable wall of shop down the cement block wall. Some staining along the rim boards. The staining pattern suggests likely wind driven moisture. Probe test reveals that most of the lumber is still solid; however, one truss is so rotten that the probe goes right through and a few others have been leaked on for a while. These can be repaired in place. No risk of collapse, as structures are designed with redundancy. The moisture culprit is in more than one stack vent in the roof (revised 7/18/2023)– purlin was cut to make room for the chimney. Would recommend removing the vent stacks from the roof.

ROOF – panels are in good condition. Could replace all the nails with screws one-for-one; however, panels are thin and could be damaged by the staging of the replacement. Instead, could try to superimpose a better metal roof over top. A structural analysis would be required to determine feasibility of that. A better option would be a true standing seam roof (60+ year rated). Town's options are to repair, piggyback, or replace. Maki recommends piggybacking if current structure is sound. Suggestion would be to order a structural analysis to determine feasibility. Boelhower-Santi questioned that if the building isn't big enough for our needs in 40+ years, how do we determine what will fill our needs in the gap period? Maki will speak with a few engineers and get back to Rosenbaum with a cost estimate.

13. Old town hall

- Rosenbaum update on steps and door replacement estimate from Jeff Grundahl, JG Development. Estimate given \$36-41,000. Jeff concerned about the flashing with an inexperienced person replacing exterior door. Water could get between the steps and the building. Due to the cost, Dahlk suggests to bid it out separately. A general contractor is more expensive. Dahlk suggested Bob Hanson, builder. Should do the door first, before the cement steps. Dahlk will talk to Bob and see if he is interested or available.
- Schwenn update on outhouses. K. Hacker said J. Esser (and Hefty/Schwenn) would help him to replace the bad boards and repaint.

14. Ordinance 2023-6-1, relating to private driveway ordinance. Carryover from May meeting. Due to recent resident confusion on whether Town driveway ordinance requires owners of spurs off shared driveways to obtain driveway permits (due to not touching a public roadway), Arthur drafted a revision to clarify that the ordinance *does* require separate permits for these driveways. Hefty has had time to review and is comfortable with clarification ordinance.

MOTION (Rosenbaum/Hefty) to approve the ordinance as drafted. No further discussion. 3 ayes, 0 nays.

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15. Resolution 2023-6-1, a resolution to authorize a levy limit exception for charges assessed by the Mt. Horeb Joint Fire District pursuant to 2005 Wisconsin Act 484. Arthur explained that, at the November 2022 Springdale budget meeting, the levy limit was not properly exceeded. The electors only passed one resolution to approve the final levy amount but did not pass a second resolution specifically to exceed the levy limit. As such, the Department of Revenue has assessed the Town a penalty in the amount of the exceeded levy (\$35,075) as a forfeiture of the Town’s shared revenue payments until the penalty is paid back.

A fix for this issue would be to account for the Town’s increase in charges assessed by a joint fire department on the DOR’s levy limit worksheet (section D, “I”). This option is only able to be used if the charges (relative to the total charges assessed by the joint fire department for the previous year) increase by a percentage that is less than or equal to the percentage change in the CPI ending August 31 plus 2%. The charges assessed by the MHAJFD from 2022 to 2023 increased by 4.69%, which is less than the Aug. 31, 2022 CPI plus 2% (9.7%), thus allowing Springdale to utilize this levy limit exception. However, while the increase fits the parameters, before Springdale can utilize this option, all participating municipalities need to pass a resolution to approve the increase retroactively.

Arthur volunteered to contact the 7 other member municipalities (Village of Mt. Horeb, Village of Blue Mounds, Town of Blue Mounds, Town of Cross Plains, Town of Vermont, Town of Perry and Town of Primrose) with an explanation of the situation and a plea for assistance in passing the resolution to help retain our shared revenue payments.

MOTION (Rosenbaum/Hefty) to pass Resolution 2023-6-1 as drafted. 3 ayes, 0 nays.

16. Springdale Solar Ordinance – update. Rosenbaum sent ordinance to Roger Lane (Dane Co. Zoning), who thought the size thresholds may have an impact on residential development; most residential installations are around 700 square feet. Rosenbaum will bring it back to PC Monday night and adjust the sizing. Table until next month. Hefty noticed the directive that “no system shall produce glare...”, thinks this language should be in the accessory building ordinance too.

17. Broadband conduit discussion – Hefty advisory memo draft. Draft presented by Hefty. Rosenbaum – if we’re going to encourage residents to lay conduit with the electrical, how would we do that? Hefty – this is only a handout when a building permit is applied for or when the permit is issued. Rosenbaum suggested tabling this until July to look at it more in detail then.

18. Town Emergency Response Plan (ERP) update – Kalscheur. Kalscheur completed the plan template from Dane Co., emailed today to see what next step and sign resolution, haven’t heard anything back.

19. Lust Road reconstruction update. Dahlk said looked like shouldering had been done. Berquist will do final inspection. Rosenbaum wants to ensure final bill isn’t paid until Berquist signs off. Boelhower-Santi will transfer money from Lust Rd. account to pay this bill.

20. Town Hall exterior cleanup – volunteer workday. Clean up the south end of Town Hall. Draft email blast shown on the screen to solicit volunteers. Arthur will send it out on 6/21.

21. Follow-up on Rural Insurance action items from 5/9 meeting. Meeting with Eric on 5/9 from Rural Insurance, list of items to follow-up on shown on screen. Rosenbaum negotiated the cost of replacing town hall if we back off on coverages. \$1,300 savings/year if we back off on replacement costs as detailed by Cleary Building replacement cost of \$80/sq. ft. (~\$600,000) as opposed to ~\$700,000 as we currently have. Old Town Hall coverage is ~\$300,000, could go down to \$31,000. Will table lowering coverage until next month. Patrolman action items will be moved until July as well as this is a busy time with roadwork. Dahlk will work with salesman from Burke to get estimates.

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- 22. Town long-range planning committee – mission statement and email blast content review - Rosenbaum and Boelhower-Santi.** Draft email blast on screen. Hefty and Schwenn are OK with the draft email. There is training in July for long-range planning that Boelhower-Santi will attend.
- 23. WEC subgrant.** Arthur summarized absentee ballot envelope subgrant program for funds & will sign the MOU between the WEC and the Town of Springdale to get the funds.
- 24. Calendar of upcoming events**
 - 6/26 – PC meeting
 - 8/24 – Open Book
 - 9/12 – Board of Review
- 25. Adjournment**

MOTION (Schwenn/Rosenbaum) to adjourn at 9:55 PM. 3 ayes, 0 nays.

Minutes taken and submitted by Jackie Arthur, Administrator/Clerk