

# MINUTES

## SPRINGDALE TOWN BOARD

TUESDAY, JUNE 18, 2024 AT 7:00 P.M.

*Approved July 16, 2024*

- 1. Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:00 PM. A quorum of TB members present at Town Hall – Rosenbaum, Hefty & Schwenn. Also present at Town Hall were Admin/Clerk Arthur, Treasurer Shatrawka, and Patrolman Dahlk. Deputy Clerk Wilson present by Zoom. Arthur confirmed posting on 6/14 springdalewi.gov and 6/17 at Town Hall. Mt. Horeb Mail notified 6/14 in accordance with the open meetings law.
- 2. Approval of the agenda.** ATVs were removed from the agenda yesterday. Rosenbaum announced this publicly so that anyone present to hear that agenda item could leave if they chose.
- 3. Minutes of previous Town Board meetings**
  - 5/21 TB meeting – **MOTION** (Schwenn/Hefty) to approve with no changes. 2 ayes, Rosenbaum abstained.
  - 6/4 bid opening – **MOTION** (Hefty/Schwenn) to approve with no changes. 3 ayes, 0 nays.
  - 6/13 ATV meeting – **MOTION** (Hefty/Schwenn) to approve with no changes. 3 ayes, 0 nays.
- 4. Public comment.** State Representative Jenna Jacobson introduced herself to the meeting, explained that she is visiting municipal meetings in the Assembly District to learn more and meet folks.
- 5. Treasurer's report and bills.** New budget report format from Shatrawka explained to the board. We don't yet have all the settlement monies – expected in July/Aug., Oct/Nov. \$40,000 in interest income received this year, earning over 5% on money market accounts. Hard to budget interest income because the rates vary. Expenditures – \$220,000 budgeted for public works. \$182,000 will be paid to Scotts today. Capital outlay difference because we still have roofing expenses coming in. Transferring money for Mt. Vernon Park and highway into General Fund. Rosenbaum - \$30,000 was budgeted for the Capital projects fund balance, is there any reason we shouldn't move that into the capital equipment account now? Shatrawka – we can transfer at any time, Rebecca used to wait till year end but will check to see if interest rate is the same and check for any possible cash flow issues. May want to wait until August settlement.

**MOTION** (Schwenn/Hefty) to pay the bills. Discussion: Rosenbaum questioned the rake rental invoice from Brett Fink. We should run future purchases through a business not an individual. In response to the check for Mt. Vernon Park Association, Hefty asked if we need copies of invoices that will total the amount we are giving to the park. Admin/Clerk will verify with PSC to see if invoices are required. No further discussion. 3 ayes, 0 nays, motion carried.
- 6. Patrolman's report**
  - Storm damage update – small F1 tornado did go through a part of the town, tree(s) down on pretty much every road. Bakken, Sletto, Klevenville-Riley. Everything is pushed off now, but when there is time, will start hauling trees and brush back. Probably over 40 trees through the Town. Patrolman asked for additional help to haul trees and brush back to the brush pile, can't do it alone. Rod Skindrud has some free time and will be able to help. Board consensus to approve the use of Rod for extra help.
  - Salt shed drain tile update – everything went well. 8" sock drain tile, 6" perforated pipe embedded in clear stone, impermeable fabric with large rock on top. Water coming off roof will hit the rock and drain away from the building. Should solve the water infiltration problem.
  - Town road sign maintenance update – bought 30 4x4's, everything that the co-op had. Rod helped push 29 of them in with the loader. Got about halfway through the town. Now just have to attach signs to the new posts.

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- Arbor Trace ROW maintenance – Dave Larson and Therese Hagelin in attendance from Arbor Trace. West end entrance washed out due to heavy rains. The Town re-did the east end last year. Going to call diggers hotline, dig it out and put bigger stone in to slow water down and pitch the shoulder so the water runs off the road. Will be at least a month out starting the work after patching and storm cleanup is completed.
- Steve Gauger seeded and installed straw matting around stoop of old town hall. Board thanked him for a good job.

**7. Liquor licenses.** Arthur explained the process for licensing taverns and operators. Noted that all background checks were clear.

- **Inspections** – completed by General Engineering (GEC)
- **Legal posting verified by Admin/Clerk**
- **Mt. Vernon Tap**

- Class B (combination) Retail License
- Operators (bartenders) – 12

1. Melissa Carlson
2. Megan Randel
3. Caitlyn Lovelace
4. Walter Heinrich
5. John Corey
6. Nicole Johns

7. Christine Frye
8. Tania Zradicka
9. Brittany Walls
10. Breanna Nesheim
11. Renee Tollefson
12. Desyra Ott

- **Riley Tavern**

- Class B (combination) Retail License
- Operators (bartenders) – 11

1. Kathryn Teasdale
2. Charles Teasdale
3. Tracey Young
4. Danette Dahlk
5. Ryley O'Brien
6. Jessica Docken

7. Amber Mieden
8. Kelly Carden
9. Cody Bauer
10. Sandra Hall
11. Kelly Baker

**MOTION** (Hefty/Schwenn) to approve Class B license renewal for Mt. Vernon Tap, as well as the 12 operators listed. No further discussion. 3 ayes, 0 nays.

**MOTION** (Hefty/Schwenn) to approve Class B license renewal for Riley Tavern, as well as the 11 operators listed. No further discussion. 3 ayes, 0 nays.

**8. Plan Commission member appointments.** Per town ordinance the board chair nominates PC members. All have agreed to serve an additional 3-year term:

- Jim Hanson – appointed May 2021
- Amy Jester – appointed May 2021
- Denise Sullivan – appointed May 2021

**MOTION** (Rosenbaum/Schwenn) to nominate Hanson, Jester and Sullivan for another 3-year term expiring May 2027. No further discussion. 3 ayes, 0 nays, motion carried.

**9. Driveway**

- Dave and Rhonda Broihahn, Lot 3, Messerschmidt. Rosenbaum visited and there is plenty of sight distance. Shared entrance with neighboring lot. No slope over 10%. Only one issue, that is

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that we don't have a recorded shared driveway agreement yet. Board should provisionally approve, with the understanding that it won't be signed until the shared access agreement is completed and recorded at Dane Co. ROD.

**MOTION** (Rosenbaum/Schwenn) to provisionally approve the driveway application with the understanding that the permit won't be approved until after the shared access agreement is recorded with Dane Co. ROD. No further discussion. 3 ayes, 0 nays.

- 10. Accurate Assessor contract renewal.** Current agreement goes through the end of 2024. There were errors in Accurate's proposal to the Town, so Rosenbaum, Arthur and Kyle Kabe (Accurate) had a conference call and the contract will be revised and resubmitted. Rosenbaum would like to bid it out, but the last time we did Accurate was the sole bidder.
- 11. Update on recodification with Community Code Service.** Arthur reported that Alan Harvey said they're still working on it. No further timeline was given. Arthur will follow back up with him in a few weeks.
- 12. Shop ventilation update.** Old ventilation system doesn't function anymore. Iconica engineer was here last fall, said we would need simple intake/exhaust with some sensors. Tried to work with him, but our job was too small for the firm. Iconica recommended HEIN engineering, we're on their schedule for later this fall.
- 13. Likely annexation of Lukken Farm to Mt. Horeb – update from Rosenbaum.** Rosenbaum was told that the Village and the Lukkens have come to an agreement to turn the farm into parkland and residential parcels. Hefty mentioned a school site out across from the cemetery as well. Town gets paid a portion of the taxes of the historical value of the land for 5 years, which won't be much.
- 14. Election machine (DS200) update from ES&S.** Arthur will keep after them. Rosenbaum suggested escalating to the representative's boss.
- 15. Calendar of upcoming events**
  - 6/24 PC meeting, 7PM
  - 7/22 & 23 – Open Book, 12-4:30 PM
  - 8/13 – partisan primary election
  - 9/4 – BOR at 3PM
  - 11/5 – general election
- 16. Adjournment**

**MOTION** (Schwenn/Hefty) to adjourn. 3 ayes, 0 nays, motion carried.

*Minutes taken and submitted by Jackie Arthur, Administrator/Clerk*