

MINUTES

SPRINGDALE TOWN BOARD MONTHLY MEETING TUESDAY, JUNE 15, 2021 AT 7 P.M.

1. **Call to order** by Rosenbaum at 7:03 p.m., quorum of supv's Rosenbaum and Schwenn present. Fagan absent.
2. **Certification of compliance with Open Meetings Law.** Clerk confirmed posting of the meeting on 6/8 & 6/11. Affidavit of the 6/10 publication in the Mt. Horeb Mail obtained for publication of liquor license applications.
3. **Approval of the agenda.** Rosenbaum and Schwenn agreed to move consideration of the Mt. Vernon parade insurance cost-sharing item up to accommodate applicant's request.
4. **Minutes of previous Town Board meetings**
 - MOTION** (Schwenn) to approve the 5/18 minutes. Rosenbaum seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
 - MOTION** (Rosenbaum) to approve the 5/21 minutes. Schwenn seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
 - MOTION** (Schwenn) to approve the 5/24 joint PC/TB minutes. Rosenbaum seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
 - MOTION** (Rosenbaum) to approve the 6/1 BOR Meet to Adjourn minutes. Schwenn seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
5. **Public input/non-agenda items.** Steve and Aimee Gauger, Town Hall Rd. residents, present to discuss Town Hall Rd. safety concerns and request the following be addressed at July's meeting: initiating traffic study to reduce speed limit to 45 mph., desire to add downward pointing arrow signage at intersection of trail crossing and TH Rd., and work with Town/DNR to improve visibility of signage on the trail. Schwenn noted that he encountered a recumbent cyclist on his way to Town Hall before the meeting and had no problem stopping for it. Schwenn reiterated that unless Dane County enforces the speed limit, people won't slow down.
6. **Statement from treasurer, ARPA funding.** Treasurer reported that monthly expenses are as budgeted so far. Board needs to direct where the ARPA money will go, how the Town will use it. Springdale will receive \$101,000 in 2021, and \$101,000 in 2022. Rosenbaum clarified for attendees that ARPA monies cannot be used to reduce taxes or pay debts, and that the Treasury is still formulating guidelines on how the money can be used. Clerk filed to receive funds from DOR in advance of the 6/18 deadline. Rosenbaum and Schwenn agreed that a separate deposit account should be opened for the funds.
7. **Liquor licenses.**
 - **Marcine's**
MOTION (Rosenbaum) to renew Marcine's Class B liquor/beer license. Schwenn seconded. Clerk confirmed no issues with building inspection and that application was in order. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
MOTION (Rosenbaum) to approve two new operators for Marcine's, Kailey Nelson and Sonia Montero. Schwenn seconded. Clerk confirmed that both Kailey and Sonia passed the background check and confirmed completion of required beverage server course. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
MOTION (Rosenbaum) to approve 12 renewing operators for Marcine's as listed on the posted agenda. Schwenn seconded. Clerk confirmed that all passed background checks. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
 - **Riley Tavern**
MOTION (Schwenn) to renew the Riley Tavern's Class B liquor/beer license. Rosenbaum seconded. Clerk confirmed no issues with building inspection and that application was in order. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

MOTION (Rosenbaum) to approve 10 renewing operators for the Riley Tavern as listed on the posted agenda. Schwenn seconded. Clerk confirmed that all passed background checks. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

- **Mt. Vernon Park Association**

Rosenbaum highlighted that the proposed events, with the exception of the 175th celebration, occur yearly and are well-liked by attendees. Schwenn affirmed no past issues reported with these events.

MOTION (Schwenn) to approve the four picnic licenses for the BBQ, the car show, the softball tournament and the 175th celebration. Rosenbaum seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

Mt. Vernon Park Assoc. temporary operator's license applicant, Dave Tollefson, not present to be approved. Clerk confirmed that Craig Judd indicated they would both be there. Schwenn suggested they be addressed later in the meeting if they show up. Can still approve renewing operators now since only new operators need to be present for approval.

MOTION (Schwenn) to approve temporary Mt. Vernon Park Assoc. operators, James Graham and Craig Judd. Rosenbaum seconded. Clerk confirmed that both background checks returned no issues. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

SKIPPED TO ITEM 9 DUE TO MT VERNON REP AND APPLICANT NOT PRESENT.

8. **Fireworks permit, Mt. Vernon Park Association.** Craig Judd, 1870 Kelly Hill Rd. Verona is seeking permit for fireworks presentation on July 4, 2021, at the southwest corner of Forest of Fame Park in Mt. Vernon.
9. **Stacey Rieu and Ryan Malmgren CUP & residential accessory building approval, 2279 Dahlk Circle** Stacey Rieu present. Rosenbaum provided background that PC recommended approval of the CUP and accessory building on 5/24, Board now considering that recommendation to approve. Rosenbaum confirmed with Rieu that nothing has changed since PC meeting. No neighbor concerns with this approval voiced at 5/24 meeting.

MOTION (Rosenbaum) to approve RAB for Rieu and Malmgren at 2279 Dahlk Circle, limited to 56x30x60' high, in compliance with their application. Schwenn seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

Rosenbaum provided background for audience that operating a small business out of a home is a conditional use in this zoning district. No objections from neighbors aired at 5/24 meeting.

MOTION (Rosenbaum) to approve the CUP for Rieu and Malmgren at 2279 Dahlk Circle as recommended by the PC. Schwenn seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

➤ **7:44 P.M.** - Craig Judd and Dave Tollefson arrived at town hall. Board addressed items **7, 8 & 11** at that time (approval of new temporary operator license for Tollefson, Mt. Vernon fireworks permit application and insurance cost-share).

MOTION (Schwenn) to approve temporary operator license for Dave Tollefson. Rosenbaum seconded. Clerk confirmed that background check turned up no issues; temporary operators do not need beverage server training course. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

MOTION (Rosenbaum) to approve July 4 fireworks permit for Mt. Vernon Park Assoc. at Forest of Fame Park. Schwenn Seconded. Rosenbaum questioned dry conditions; Judd confirmed that they take precautions and will reschedule the show if weather conditions necessitate. Vote: 2 ayes, 0 nays, motion carried.

➤ **7:50 p.m.** Craig Judd discussed insurance situation; \$900 for the park to insure the event, would like the Town to share the policy cost. Rosenbaum offered that 175 years is significant, and that the Park Assoc. does

good things for the Town. Schwenn and Rosenbaum agreed on support. Judd will provide proof of policy to the Clerk.

MOTION (Rosenbaum) to reimburse Mt. Vernon Park Assoc. half of insurance cost (\$450) upon receipt of proof of insurance for the event. Schwenn seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

- 10. Consideration of draft agreement between the Town and resident Margie Wilsman to use Wilsman's Allen Dr. driveway as school bus turnaround.** *Carryover item from May TB meeting.* It was previously discussed that residents K. Dresen and M. Wilsman wish to allow a school bus to turn around in Wilsman's private loop driveway so that children may safely board the bus, as the current stop on PD is dangerous. Town must enter legal agreement with Wilsman for permission for the Town plow to clear the private drive of snow/ice so the bus can safely turn around. The Town previously entered into a similar agreement with Jerome Zander in 2015. Rosenbaum suggested that the Clerk contact Town attorney Chris Hughes to draw up similar agreement for Wilsman. M. Wilsman (present via Zoom with K. Dresen) requested copy of 2015 agreement to look over.

MOTION (Rosenbaum) to authorize Clerk to work with Wilsman and Town Attorney to draft an agreement for Wilsman's Allen Dr. driveway. Schwenn seconded. Rosenbaum would like agreement in place before the school year begins. No further discussion. Vote: 2 ayes, 0 nays, motion carried. 8:05 p.m.

- 11. Consideration of sharing insurance costs with Mt. Vernon Park Assoc. for Mt. Vernon 175th Anniversary parade.** *See above (➤) at 7:50 p.m.*
- 12. Update from Rosenbaum on solar email to Town residents.** Rosenbaum would like to make residents aware of a Dane County endorsed, group-buy approach to solar. Discounts and financing are available if residents work with two Dane Co. endorsed installers. Springdale makes no warranties or claims as to the program or contractors. Clerk will send email to residents. No further discussion.
- 13. Oath of office and VISA cardholder authorization for new deputy clerk.** New Deputy was sworn-in on June 1, 2021. Currently, the clerk, treasurer and patrolman share the Town's \$1,500 credit limit with 3 VISA cards. Clerk requests new Deputy/Elections Clerk, Maggie Milcarek, be added as 4th cardholder for flexibility in purchasing and to eliminate the need for frequent reimbursement as has been the practice in the past.
- MOTION** (Schwenn) to authorize Deputy Clerk Maggie Milcarek to obtain a Town VISA card. Rosenbaum seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.
- 14. Discussion on sharing an RFP for engineering report with the Town of Primrose for future bridge aid applications (Lewis Rd. Bridge).** Clerk explained that bridge aid applications from the County/State require an independent engineering report to accompany the application. Town does not currently have this component for applications; next deadline is approaching in October. Clerk has been in communication with Primrose Clerk who suggested the Towns submit joint RFP to bid the engineering report. The report cannot be completed by the engineer who would be hired to do the bridge work. Rosenbaum directed the Clerk to continue discussions with Primrose, let them lead. Find out who draws up the RFP, cost, etc. for July meeting. No further discussion.
- 15. Discussion of potential maintenance/renovations for Town Hall; bathroom.** Rosenbaum commented that the bathroom is indeed dated, could use a facelift. Defer agenda item until next month.
- 16. Discussion of Town Hall mask signage and future in-person/hybrid Town Board meetings.** Rosenbaum contacted nearby town to determine how they were doing their hybrid meetings. They purchased a Bluetooth speakerphone and set it in the middle of the room. Rosenbaum suggests we try that for July meeting. ARPA funds could be used to cover this cost.

MOTION (Rosenbaum) to authorize Clerk to spend up to \$300 for Bluetooth speakerphone/similar technology for July meeting. Clerk to consult with Craig Booth, IT consultant for the Town, to determine the best tools for future hybrid meetings. Schwenn seconded. Treasurer reminded Clerk to keep the receipts for the ARPA documentation. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

17. Calendar of upcoming events:

- Open Book - Thursday, August 5, 12 - 2 p.m.
- Board of Review, Thursday, August 26, 4 - 6 p.m.

18. Bills. MOTION (Schwenn) to pay the bills. Rosenbaum seconded. No unusual expenses this month, all looks in order. Clerk mentioned Rural Mutual bill had residual amount (\$55) due and owing under worker's compensation insurance; however, that amount was paid in full last month, so we shouldn't owe it. Clerk withheld the \$55 and wrote a note on the bill to Rural Insurance. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

19. Adjournment. MOTION (Schwenn) to adjourn. Rosenbaum seconded. No further discussion. Vote: 2 ayes, 0 nays, motion carried.

Minutes taken and submitted by Admin/Clerk, Jackie Arthur.