

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, MAY 9, 2023 AT 1:00 PM

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 1 PM. Quorum of Rosenbaum, Hefty and Schwenn present at Town Hall, along with Administrator/Clerk Arthur and Deputy Clerk Kalscheur. Patrolman Dahlk also present for a portion of the meeting. Arthur confirmed posting on 3/14 in accordance with the open meetings law. Mt. Horeb Mail notified 5/2.
2. **Approval of the agenda.** No changes.
3. **Meeting with Eric Hudson from Rural Insurance to discuss Springdale insurance coverage and a policy/procedure manual for the Town.** Eric Hudson present at Town Hall. General board discussion about the Town's insurance coverages. The following were identified as action items:
 - Inventory a list of all the Town's personal property items (anything that can be removed from the buildings) with photographs and approximate values to accompany the lists as one does not currently exist, and as the \$16,352 worth of current coverage seems low. Inventory the office, meeting hall and shop areas. This will aid the adjusters should the Town experience a loss and will ensure that the Town receives smooth and fair replacement value. As the Town acquires new items or gets rid of old, email Rural to update the list. Deputy Clerk Kalscheur will work with Admin/Clerk and Patrolman to complete this project.
 - Eric will send the Town a list of the current recorded value of each building on the Town property.
 - Dahlk will review all portable equipment items over \$2,500 in the shop and Eric will add the new compressor to the policy before July when the policy is renewed.
 - Eric will add additional coverage to the policy for employment/hiring liabilities as well as for cyber/hacking incidents (\$26-35/year for up to \$50,000 in employment coverage and \$39/year for cyber coverage). A sample hiring/employment manual is being developed by an intern in the Rural office and should be ready for distribution to the covered Towns in August of this year. Board approved additional coverages unanimously.
 - Eric will send admin/clerk the budget on file that the Comprehensive Business Liability premiums are based on; will need to be updated with current operating expenditures. Rural should be sending the Town regular, yearly requests for our budget.
 - Patrolman will review listed values of Town trucks and investigate obtaining updated values. Rural needs a depreciated value as that is what will be provided in the event of a loss.
4. **Adjournment**
MOTION (Schwenn/Hefty) to adjourn at 2:15 PM. No further discussion. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Administrator/Clerk, Jackie Arthur