

MINUTES OF THE SPRINGDALE TOWN BOARD MONTHLY MEETING

Tuesday, May 18, 2021, 7 p.m. Via Zoom due to Covid-19

1. Call to order, Fagan, 7 p.m.

Present: Chair Mike Fagan, Supervisor 1 John Rosenbaum, Supervisor 2 Richard Schwenn, Town Patrolman Devin Dahlk, Admin/Clerk Jackie Arthur, Treasurer Rebecca Boelhower Santi, Recording Secretary-Interim Deputy Clerk Vicki Anderson.

2. Certification of compliance with Open Meetings Law Confirmed posted TH and online.

3. Approval of the agenda

4. Minutes of previous Town Board meetings

04/20/2021 Special TB meeting-road bids- MOTION (Fagan) Schwenn seconded, to approve.

04/21/2021 monthly TB business meeting – MOTION (Fagan) Rosenbaum seconded, to approve.

04/26/2021 TB actions during joint PC and TB meeting on 04/26/2021. MOTION (Fagan) Schwenn seconded, to approve. The three motions above carried 3 ayes, 0 nays, 7:04 p.m.

5. Public input/non-agenda items Fagan opened to public input.

Town Hall Rd. north of the bridge: Resident Steve Gauger reported that since the April TB meeting, he has contacted some residents to serve on a committee to improve the Military Ridge Bike Trail crossing on Town Hall Rd. It was suggested that he contact Admin/Clerk Jackie Arthur when he wishes to present information to the TB.

No parking on private property near DNR Military Ridge Bike Trail and Klevenville Riley Rd. right-of-way: Resident Rich Bernstein informed the TB that access to his driveway which crosses the Military Ridge Bike Trail on the south side of Klevenville Riley Rd. has been blocked by parked cars. In speaking with the DNR, which grants the Bernsteins an easement to cross the bike trail, No Parking signs could be posted to alert the public. If the signs were placed on private property, rather than the Town road right-of-way, no TB action is required.

American Rescue Plan Act for Towns/Dane County Solar Group Buy/Spring clean-up on 6/12/2021: Supervisor John Rosenbaum shared the following information.

- a. Save the date to learn about the procedures and requirements for Towns to receive funds for specific projects through the American Rescue Plan Act: Rosenbaum urges the TB members, Town Treasurer and Admin/Clerk to attend the webinar on 6/23/2021 to be conducted by the Wisconsin League of Municipalities, Wisconsin Towns Association and the University of Wisconsin. Details regarding the Zoom meeting will be forthcoming.
- b. Dane County Solar Group Buy: The Town will send out an email blast to share information regarding two companies offering discounts and financing on solar installations. This is NOT a Town endorsement of any company or product. Rosenbaum will draft the email blast for Admin/Clerk to send.
- c. Annual spring cleanup on 6/12/2021: Admin/Clerk will send an email blast re: friendly reminders for the cleanup. Rosenbaum encouraged residents to follow the reminders to reduce the cost to the Town. During the spring cleanup the Town is charged per ton for trash pick-up. Please do not save up garbage, put out wet, heavy carpet, etc.

6. Monthly Treasurer Statement Treasurer Rebecca Boelhower Santi shared the following information.

a. Proposal for American Rescue Plan Act monies to be available to Towns: Boelhower Santi proposes that funds available through the category of hazard pay be used to retroactively compensate the election workers for the hours worked at elections from April 2020-April 2021 during the Covid-19 pandemic. The Town of Springdale compensates election workers at the minimum wage rate of \$7.50. Some election inspectors do not accept any compensation. Boelhower Santi proposes that the election inspectors who choose to be compensated receive an additional \$7.50/hr., an estimated sum of \$3002.00. Boelhower Santi explained that it was frustrating for her that the Town has not been able to receive a higher percentage of grant funds available through various grants she has pursued. For example, she successfully pursued \$4000.00 in grant monies through the Cares Act. But towns were eligible to receive up to \$30,000. Her goal is to find creative ways to keep grant monies for our citizens in Springdale.

b. Capital Account –completed further research on interest rates for the Capital Account in a Money Market or term CD. The TB has targeted funds for upcoming equipment purchases, bridge/road work and town hall maintenance. Approximately \$28,000 was budgeted for a 2021 deposit. Since the interest rates at this time in either a Money Market or CD are pretty comparable and since interest rates may increase in the future, it was generally agreed that:* the Capital Account will be created in September *as a separate Money Market account and *the monies will be moved before setting up next year’s budget.

7. Dedication of roadway/quit-claim deed-surveying error/Ayers land/Sec. 3

Background: A surveying error was recently found by which a sliver of land, probably road right-of-way, between the north edge of the Military Ridge Bike Trail and south edge of Klevenville Riley Road in Section 3 had been incorrectly identified as the private property of the Ayers family. At an assessed value of \$200.00 with an annual tax bill of \$2.60, the Ayers family, who know longer reside in the area, were dutifully paying the tax bill. Now, to correct the error, the Ayers family has gifted the sliver of land to the Town. To complete the legal process, the TB has been asked to accept the gift per resolution and record the resolution at the Dane County Register of Deeds.

MOTION Fagan (Rosenbaum) seconded to accept the gift of land from the Ayers family, approve the resolution and record it at the Dane County Register of Deeds. Motion to approve carried 3 ayes, 0 naves, 7:47 p.m.

RESOLUTION ACCEPTING DEDICATION OF ROADWAY STATE OF WISCONSIN

Town of Springdale Dane County

The Town Board of the Town of Springdale, Dane County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and declares as follows: The public way and underlying/adjacent lands granted in fee simple described below and dedicated to the town in that conveyance of real estate between Russell J. Ayers, Jennnifer J. Spielman, Joan E. Ayers, and Dean A. Hefty, each an undivided one-fourth (1/4) interest, as grantor, and Town of Springdale, Dane County, Wisconsin, as grantee, dated April 3 and 5, 2021, and recorded in the office of the Register of Deeds for Dane County, Wisconsin, on April 15, 2021, as Document No. 5717711, is accepted pursuant to Wis. Stat. § 66.1024. It is in the public interest that the dedication of the public way and underlying/adjacent lands described in the attached EXHIBIT A is accepted by the town. The town clerk shall properly post or publish this resolution as required under Wis. Stat. § 60.80.

EXHIBIT A Legal Description: That part of the Fractional Northeast Quarter (NE1/4) of the Northwest Quarter (NW1/4) Section 3, Township 6 North, Range 7 East, in the Town of Springdale, County of Dane,

State of Wisconsin, lying south of the centerline of Klevenville Riley Road and North of the Chicago North-Western Railroad Right of Way, now known as the State of Wisconsin, Department of Natural Resources "Military Ridge State Park Trail."

8. Kristen Dresen/Allen Dr./change school bus stop

Proposal – safer school bus stop: Allen Dr. resident Kristen Dresen approached the Town to request help in identifying a safer school bus stop for her three daughters, 4, 7 and 8 years of age. Currently, the girls are picked up on the north and south side of CTH PD by the Mt. Horeb Area School District, MHASD, bus at the intersection with Allen Dr. Due to the speed and safety issues on this stretch of CTH PD, the use of the turn-around on the private driveway of Allen Dr. resident Margie Wilsman was generally agreed to be a safer school bus stop by Dresen, Wilsman and Brian Toth, MHASD bus coordinator. Toth explained that the MHASD is required to provide school bus service to students who reside two miles or more from school. In rural areas, the school bus drivers work to find a safe bus stop in sometimes challenging conditions.

Town Board approval required: Toth stated the school bus driver is willing to make an Allen Dr. bus stop work, but, in lieu of backing the bus up Allen Dr. to CTH PD, it would be safer for the bus to reverse direction at the end of Allen Dr. on the turn-around on the private driveway of Margie Wilsman. Wilsman supports the use of her private driveway with the following safety conditions: During the school year, while school age children reside on Allen Dr., the Town would plow snow and repair the damage, if any, caused by the snow plow. Town Patrolman Devin Dahlk explained that the snow plow had inadvertently pushed gravel from the end of Allen Dr. onto the Wilsman private driveway in 2020-2021.

Next step: The TB will prepare a draft agreement between the Town and Margie Wilsman as an agenda item at the June TB meeting. Since school ends on June 9, 2021, the new school bus stop would commence in September 2021.

9. Reduced speed limit/Town Hall Rd. north of bridge Town Chair Mike Fagan shared the information he learned from Dane County Highway: *reducing the speed limit to 35 m.p.h. is unlikely, *the Town could pay approximately \$1200 for a speed study as the basis for reducing the speed limit to 45 m.p.h. With a reduced speed limit, maybe the WAZE app would discontinue listing the slower road as a truck route. It appears that the WAZE app does not consider truck-specific routes, nor does it consider posted traffic speeds; rather, it considers the speed of the user of the app regardless of the posted speed. It was generally agreed that more brainstorming is needed to help solve the problem of trucks unfamiliar with the road using it as a cut-through to and from US Hwy. 18/151.

10. Mt. Vernon Park 175th Anniversary Celebration and Parade Insurance No new information at this time. The discussion of possibly sharing the insurance costs with the Park Board if a parade were to be held as part of the anniversary celebration will be placed on the June TB agenda.

11. Town of Verona maintenance agreement for Spring Rose Rd. No TB action at this time. Town Chair Fagan will contact Town of Verona officials to arrange a meeting with the Springdale and Verona Town Boards. In the September 2020 TB meeting, the Springdale and Verona officials discussed the need for the developers of the 27-home subdivision, 270 anticipated vehicle trips/day, in the Town of Verona to pay for current and future road maintenance and improvements due to the wear and tear on the road from the development. At this time, the all-season maintenance and improvement needs on the road are shared between the adjacent municipalities: Springdale maintains the road from Dairy Ridge Rd. south to CTH G. Verona maintains it from CTH G to the 90-degree bend in the road. Primrose maintains it from the 90-degree bend in road to State Rd. 92. In April, 2021, the Town received a letter from the Town of Verona which discussed an agreement for snow plowing only. The Town wishes to discuss the other maintenance responsibilities on the road.

12. Postponed per landowners' request-Carolyn Bradt-Marca Andriess-CUP #02516 accessory building-attached, 8283 N. Riley Rd. (The required TB public hearing was held during the joint PC/TB meeting on 3/22/2021.) No TB action at this time. The landowners will contact the TB when some real estate matters are resolved.

13. Proposed amendments to the Town of Springdale Land Use Plan, Plan: size of residential lots on agricultural land and definition of agricultural land. (The required TB public hearing was held during the joint PC/TB meeting on 4/26/2021.) MOTION by (Rosenbaum) Schwenn seconded to approve the recommendation of the PC to amend the Plan in conformance with the language below with the change as indicated.

Discussion: Rosenbaum explained that the amendments are to clarify for landowners and developers the goals of the Plan. When a landowner only has agricultural land on which to place residential density units, the PC and TB has always wanted to minimize the size of the lots, the amount of agricultural land taken out of production or potential agricultural use. Also, in the definition of agricultural land, the old-fashioned term "plowed" was replaced with "tilled." During the required PC/TB public hearing, no citizens spoke against the amendments.

Amendment to Land Use Plan regarding Residential Lots on Ag Land - Changes to original underlined.

New density units (lots) shall, to the extent possible, be located on non-agricultural lands in order to minimize the conversion of farmland to non-agricultural use.

(a) If density units must be located on agricultural land because other locations are not possible, new density units for nonfarm uses on agricultural land shall be the minimum size necessary for the residential use proposed. The goal is for such residential density units to include a maximum of 1-2 acres of agricultural land.

(b) Density units on agricultural land shall be located near the edges of agricultural fields and/or to use the least productive soil as determined by soil types.

(c) Lot lines shall be located so as to best minimize the breakup of contiguous tracts of agricultural lands.

(d) To the extent possible, lot lines shall be located to follow previously existing natural or man-made boundaries, such as roads, fence rows, woods, waterways, streams, or similar boundaries.

Proposed amended definition of Agricultural Land

Agricultural land. (A) Consists of land that has since 1981 been intermittently or consistently tilled or used as open pasture. (B) Consists of tilled or open pastureland that since 1981 has been placed in federal programs, in return for payments in kind or that has been enrolled in the conservation reserve program.

Motion carried 3 ayes, 0 naves, 9 p.m.

Next step: PC Admin/Chair Amy Jester will prepare the necessary Class 1 and Class 2 notices for future PC/TB actions to adopt the amendments to the Comprehensive Plan – Town Land Use Plan and the Land Division Subdivision Ordinance to reflect these amendments.

14. Fine tuning Deputy Clerk job description Administrator/Clerk Jackie Arthur shared information regarding the Deputy Clerk position. Four interviews were conducted last week. Arthur will arrange a meeting in the Town Hall with the top candidate(s) and TB as soon as possible. The mesh among the job descriptions of the Admin/Clerk, Deputy Clerk and PC Admin/Chair were briefly discussed with the goal that specific job expectations/tasks be clearly articulated so no tasks fall through the cracks.

15. Plan Commission member appointments MOTION (Fagan) Schwenn seconded to reappoint to three-year terms the PC members whose terms are up: Rich Bernstein, Jim Hanson, Amy Jester and Denise Sullivan. Thanks to all PC members for their service, Ellen Bunn and Mike Healy included, who were reappointed the past couple of years. Motion to approve carried 3 ayes, 0 nays.

16. Policy for staff trainings MOTION (Rosenbaum) Schwenn seconded to allow any staff to participate in relevant, appropriate training at a cost of no more than \$200 per event, including travel expenses, without prior TB approval. Discussion: Attendees at trainings are encouraged to share information learned with the TB. Motion carried 3 ayes, 0 nays, 9:25 p.m.

17. Calendar of upcoming events: Spring Cleanup-Saturday, June 12; Open Book-Thursday, Aug. 5, 12- 2 p.m.; Board of Review-Thursday, August 26, 4-6 p.m.

18. Bills MOTION (Schwenn), Rosenbaum seconded to pay the bills. Town Chair Fagan reviewed the payroll timesheets. Motion to pay the bills carried: 3 ayes, 0 nays.

19. Call to order the closed session per exemption Wis. Stats. 19.95(1)(c)-employment compensation

20. Adjourn the closed session and reconvene and adjourn the open session

Minutes for agenda #1 – 18 taken and submitted by Interim Deputy Clerk Vicki Anderson

Minutes for agenda #19 – 20 taken and submitted by _____