

MINUTES

SPRINGDALE TOWN BOARD
TUESDAY, MAY 16, 2023 AT 7:00 P.M.

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:00 PM. Quorum of TB members present at Town Hall – Rosenbaum, Hefty and Schwenn – along with Patrolman Dahlk, Treasurer Boelhower-Santi, Deputy Clerk Kalscheur and Admin/Clerk Arthur. Admin/Clerk confirmed posting in accordance with the open meeting law on 5/12 springdalewi.gov and 5/15 at Town Hall. Mt. Horeb Mail notified 5/12. Broadcast via Zoom.
2. **Approval of the agenda.** No changes.
3. **Minutes of previous Town Board meetings**
 - 4/18 TB meeting – **MOTION** (Schwenn/Hefty) to approve with edit: item 11 old town hall 5th line down. Door will have to swing out to the North, currently swings out to the South. 3 ayes, 0 nays.
 - 4/24 TB/Joint PC meeting – **MOTION** (Hefty/Schwenn) to approve. 2 ayes, 0 nays, Rosenbaum abstain due to absence.
 - 5/5 TB meeting w/ AECOM – **MOTION** (Hefty/Schwenn) to approve with edit that Majid Allen was the blank name from Dane Co. No further discussion. 3 ayes, 0 nays.
 - 5/9 TB meeting w/ Rural Insurance – **MOTION** (Schwenn/Hefty) to approve. 3 ayes, 0 nays.
4. **Public comment.** S. Gauger – credit residents Barb and Don Hartman for the successful Donald Dash Trail Run. Proceeds of the event go to Friends of Donald Park. No further public comment.
5. **Treasurer report and bills.** All personal property taxes now collected. Paid Dane Co. for dog licenses that we had issued before the 3/31 deadline. Still getting dog licenses in as the fee schedule with the \$5 late fee wasn't updated until after 3/31. Have been sending residents with late license requests a letter notifying them of the late fee for next year. All but \$486 has been spent of the \$10,000 from the Kahls for Lust Rd. engineering. Will start pulling from the account soon for costs from Lust Rd. Next T&C Engineering bill will need to be paid out of the separate money market account.
MOTION (Schwenn/Hefty) to pay the bills as presented. 3 ayes, 0 nays, motion carried.
6. **Salt shed inspection report and report on salt use webinar – patrolman.** Nothing negative in the report. Dahlk attended a webinar on salt usage; the main takeaway was to cut back on salt usage, but Springdale already mixes salt with screenings. Webinar also encouraged more plowing vs. salting and to save money by mixing salt with screenings, which Springdale already does. Nothing else new.
7. **Paulson Rd. bridge remediation actions.** Bridge inspection from 2022 specified fixing the signage and “armoring channel edge from the bridge wingwall to past the pool with geotextile fabric and heavy riprap to stabilize the channel,” as well as cutting the brush at the NW quadrant, but not the mature trees as their roots keep the bank intact. These actions have been on the report for a few years. Due to the lay of the land, will need to dump the riprap down, then use something to push it in place. Not a lot of space for a backhoe to work. Wait till July when the water goes down, may give more room to get underneath the bridge. Work will be under \$5,000, but Dahlk will still get bids. Dahlk will update again in June.
8. **Driveway approvals**
 - Docken (Russ and Loretta), 2808 Gust Rd. Parcel approved before current land use plan. Site visit with Russ and contractor (John), everything looks fine. The revised map shows drive location close to 300' from Hwy PD. Sight lines are good in both directions.
MOTION (Rosenbaum/Schwenn) to approve application as presented. 3 ayes, 0 nays.

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- Burke (Tim and Beth), 8617 Messerschmidt Dr. Lot 2. Shared driveway agreement in place for this lot. Rosenbaum notified original driveway owner, Michael Schmitz, that the shared driveway will need to be widened as it is only ~10' wide currently. Rosenbaum will put in writing that no further driveways can be approved before it is widened.

MOTION (Rosenbaum/Schwenn) to approve driveway for Lot 2 as presented.

Discussion: Hefty – should approval contingent on the widening from Messerschmidt to that point? Rosenbaum – Schmitz is aware that it needs to be widened before other permits are issued. No Further discussion. 2 ayes, 0 nays, Hefty abstain. Motion carried.

- 9. Driveway ordinance clarification discussion and consideration of draft ordinance 2023-6-1.** Due to recent resident questions on whether driveways stemming from shared driveways required separate driveway permits (due to not touching a public roadway), Rosenbaum called former Town Chair Ed Eloranta to see what was done in the past as the ordinance doesn't specifically address these. The Town *did* historically require approvals for "spurs" off of shared driveways because of Town driveway requirements such as grade and width (access for emergency vehicles). Admin/clerk Arthur drafted a revision to clarify the ordinance for June's meeting. Hefty requested more time to review the revision.

10. Old town hall

- steps and door replacement update – Rosenbaum arranged meeting with Jeff Grundahl, owner of JG Development, who is experienced with historic buildings, for 5/17 at 12:30 PM. Rosenbaum invited Rod Helt (architect and Springdale resident) to attend as well, Gauger will notify Rod.
- outhouse restoration update – Schwenn nothing to report yet.

- 11. Springdale Emergency management plan and (as required by Wis. Stat. 323.13 (1) (b)) - update from deputy clerk.** State law requires municipalities to have emergency management plans. Hefty recalls the Town having one as a result of the Barneveld tornado. Peggy will continue to research history and then complete the template from Dane County for adoption later this summer.

- 12. Broadband discussion – requiring developers to bury conduit (Hefty).** Hefty – ultimately everyone wants high speed internet/fiber. To make it more desirable for providers to do expand their fiber network in the Town, the Town could encourage new residents to proactively bury the fiber *with* electrical in the same conduit from the house to the Town right-of-way, making it cheaper for them in the long-run. For review at July's meeting, Rosenbaum suggested that Hefty draft a memo to give to new build homeowners on this subject.

- 13. Springdale Solar Energy System Ordinance – discussion only, no action.** PC seemed comfortable with the ordinance. Rosenbaum would like to send the draft to Roger Lane at Dane County if Hefty and Schwenn are comfortable with draft from PC. Hefty/Schwenn still haven't seen a copy of the ordinance; Hefty will request a copy of the draft from Amy Jester.

- 14. Town long-range planning committee & mission statement (Boelhower-Santi).** Boelhower-Santi handed out description from UW Steven's Point Center for Land Use Education on components of capital improvement plans (CIPs) and how to do them. Boelhower-Santi's proposal would be to adopt a resolution every year planning for 6 years – 1st year would be in that budget for the coming year, future years would be advisory. Beginning in the spring there would be road discussions, then the long-range planning finished by budget time to include in regular budget. Not sure on number of meetings, first year would be more involved with figuring out the process. Planning would include regular roadwork, building and grounds, equipment, and cemeteries. Each item would be its own page in the CIP, would detail where the funding comes from, who is responsible, what year it would be finished, etc.

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Next steps: Boelhower-Santi – decide if we want to do this, then if we do, who will be on the planning committee and when the first meeting would be. Hefty – we should pursue it, same folks involved in the sign ordinance may be interested. S. Gauger – the Town’s smart growth plan was adopted 23 years ago, that plan needs to be reviewed and updated as well. Things have definitely changed in the Town since that plan was implemented. Boelhower-Santi clarified that CIPs are financial only, for large-ticket items. Example mission statement on the PowerPoint has a \$10,000 item minimum. For example, only big road projects, not little patching projects. Rosenbaum will tweak the example mission statement from Boelhower-Santi for the June meeting. The board consensus is that we should move forward with a CIP for the Town.

15. Town training recaps from staff

- 5/2 – Dane Co. Clerks Lunch and Learn – Peggy and Jackie. Recapped the election’s focused lunch and learn.
- 5/11 – WTA Spring Town Officials Workshops – Peggy and Rebecca. Oriented to new and current staff. Kalscheur received a manual that will be useful.

16. Thank you to Steve and Aimee Gauger, town hall microwave donation.

17. Calendar of upcoming events

- 5/22 – Joint PC/TB meeting
- 6/10 – Town-wide bulky item pickup/spring cleanup day

18. Adjournment

MOTION (Schwenn/Hefty) to adjourn at 8:47 PM.

Minutes taken and submitted by Administrator/Clerk, Jackie Arthur