

# MINUTES

TB Approved 5/17

## SPRINGDALE TOWN BOARD MEETING TUESDAY, APRIL 19, 2022 AT 7:00 P.M. at Town Hall and via Zoom

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:04 p.m., quorum present at Town Hall, along with Treasurer Boelhower-Santi, Deputy Clerk Milcarek, Patrolman Dahlk and Admin/Clerk Arthur.
2. **Approval of the agenda. MOTION** (Hefty/Schwenn) to approve the agenda. 3 ayes, 0 nays.
3. **Minutes of previous Town Board meetings**
  - 3/15 TB meeting **MOTION** (Schwenn/Hefty) to approve w/ no changes. 3 ayes, 0 nays.
  - 3/28 PC/TB meeting **MOTION** (Rosenbaum/Schwenn) to approve w/ no changes. 3 ayes, 0 nays.
  - 4/12 TB site visit/board meeting **MOTION** (Schwenn/Hefty) to approve with change to directional reference as follows “driver of a vehicle traveling north and turning into the driveway on the **east west** side of Town Hall Road...” 3 ayes, 0 nays.
  - 4/15 sign ordinance work session **MOTION** (Hefty/Rosenbaum) to approve w/no changes. 2 ayes, 0 nays, Schwenn abstained due to absence at meeting. Motion carried.
4. **Public comment** – no comments.
5. **Statement from treasurer** – nothing significant to report, other than form CT is finished.
6. **Shedd Farley, presentation of Farley Center financial reports (2019-2021).** S. Farley present to submit required reports per CUP #2143, condition 16, *“The Farley Center shall be responsible for entering into a signed agreement with the Town of Springdale to address concerns regarding discontinuation of the cemetery, annual payment in lieu of taxes, members of the cemetery association’s board and agreed market price for burial sites. The Farley Center shall provide an annual report to the Town of Springdale which includes the number of burials and lot sales and financials.”* S. Farley last presented to the Board in 2018.

<b>Burial Rights Sold</b>	<b>Full Body</b>	<b>Cremains</b>
<b>2019</b>	71	16
<b>2020</b>	84	17
<b>2021</b>	164	25
<b>Actual Burials</b>		
<b>2019</b>	20	12
<b>2020</b>	38	6
<b>2021</b>	33	10

7. **Riley Tavern request for special permit for outdoor consumption and amplified sound, pursuant to Springdale Code 7-2-17, Special Permit Required for Outdoor Consumption at Class “B” Premises.** Chuck Teasdale present via Zoom. Per Springdale Code 7-2-17, SPECIAL PERMITS FOR EVENTS WITH AMPLIFIED SOUND OR MUSIC IN THE OUTDOOR CONSUMPTION AREA, *“Special permit(s) for event(s) with amplified sound or music in the outdoor consumption area may be granted by the Town Board. The Town Board shall approve each event and/or events by permit(s) and may impose specific conditions such as date of event, duration of event, hours of operation, hours of sale, notification requirements, and/or any additional conditions they deem necessary.”* Proposed event schedule: Saturday, May 7<sup>th</sup> (2p-5p); Saturday, June 25<sup>th</sup> (4p-7p); Saturday, July 16<sup>th</sup> (1p-4p); Saturday, July 30<sup>th</sup> (3p-6p); Saturday, Aug 27<sup>th</sup> (3p-6p); Saturday, Sept 17<sup>th</sup> (2p-5p). Admin/Clerk confirmed that per the ordinance, abutting neighbors were notified by mail of their ability to comment on the proposed outdoor consumption events.  
**MOTION** (Schwenn/Hefty) to approve the 6 events at the Riley Tavern as submitted. 3 ayes, 0 nays, motion carried.

# MINUTES

*TB Approved 5/17*

Rosenbaum asked Teasdale about parking for the events. Teasdale stated that they don't anticipate huge surges and that they are encouraging shuttle service while continuing to work with the Sheriff's office to keep traffic on one side of the road. DNR may double the size of the parking lot, that may help. Also discussing purchase/lease of land for parking with neighbors.

8. **Contract with Mt. Horeb PD to patrol Town Hall Rd.** Hefty – nothing new to report. Mt. Horeb will need another part time deputy before we could draw up an MOU.
9. **Ordinance Sec. 2-5-2 (b), “Plan Commission Membership” - discussion/action on amending the ordinance.** Admin/clerk explained how statute doesn't allow for a 9 member PC as is currently Springdale's ordinance. Statute recommends 5-7 members for Springdale's population. Rosenbaum suggested that 7 is more manageable and that perhaps a TB member doesn't need to be a part of the PC.

**MOTION** (Rosenbaum/Schwenn) to amend Springdale **Ordinance 2-5-2 B, PC Membership**, to read that 7 citizen members – not 9 – should be all electors and to remove the TB member requirement. 3 ayes, 0 nays, motion carried.

10. **Gammeter Rd. snowplow turnaround.** Dahlk – Town of Primrose plows road. We could do an agreement with Arbajes (1717 Gammeter Rd.) similar to Zander and Allen Dr. agreements for plow to turn around in drive. Schwenn – want to stay away from plowing on private property. Dahlk – installing a turnaround would require a culvert and would need to be large enough for tandem truck to turn around. Rosenbaum – obtain a quote for turnaround installation for May meeting.
11. **Johnson Inspection contract expiration May 2022.** Inspector Tracy Johnson present via Zoom. Explained that new contract would be the same – no fee increases or other changes. Rosenbaum – dark sky ordinance paragraph from old contract is not in new contract. Johnson – explained that he just provides Town lighting handout but doesn't enforce so it was removed. Hefty – can't we tell if the fixture is compliant when it is installed? Johnson – new technology makes it hard to tell in daylight; some manufacturers certify on packaging, but others don't. Maybe amend dark sky ordinance to address enforcement. Rosenbaum – would like new contract to include dark sky paragraph.  
**MOTION** (Rosenbaum/Schwenn) to approve 2-year renewal of contract with Johnson Inspection, understanding that the dark sky language from prior contract be added back in. 3 ayes, 0 nays.
12. **Intergovernmental boundary agreement with Mt. Horeb – next steps?** Rosenbaum – we need to know what we want the Village to agree to; don't know what other than the new road to take pressure off Town Hall Road we would be asking them for. Town attorney Chris Hughes can't represent us as Stafford & Rosenbaum already represents the Village. Hefty – suggest researching some agreements from other municipalities to give ideas. Admin/clerk and deputy clerk will find some examples for next meeting.
13. **Bipartisan Infrastructure Law update.** Rosenbaum explained the need to apply for this 80/20 federal funding for the mill and overlay on Town Hall Rd. It may be necessary for the Town to own all ROW on the route; admin/clerk will contact Dan Frick, Dane Co. Surveyor, to see what he can help with as far as determining ROW ownership along the route. Patrolman will provide admin/clerk with route.
14. **Discussion of continuing with hybrid Town meetings (Zoom component).** Admin/clerk explained need for policy governing hybrid meetings going forward if Board chooses to continue. Schwenn feels strongly that applicants/those with matters before the Board as agenda items need to be physically present as it is easier to communicate in-person.  
**MOTION** (Schwenn/Hefty) to require that anyone on the agenda needs to be present in-person at Town Hall for hybrid meetings. Discussion: admin/clerk will draw up a draft policy governing hybrid meetings for May meeting. Rosenbaum thinks PC should be consulted as to whether policy will apply to them and feels that input/participation should be allowed by *all* attendees, be they virtual or in-person. Vote: 2 ayes, 1 nay (Rosenbaum). Motion carried.
15. **Garbage and Recycling RFP draft review.** Contract with Town & Country Sanitation expires at the end of the year, would be best to decide on a company by mid-year to allow for smoothest transition. Rosenbaum asked admin/clerk to edit the last bullet point in RFP to ask if they will use manual or automatic trucks. Deadline for bids is 5/17; clerk will send out RFP this week.

# MINUTES

*TB Approved 5/17*

- 16. Tree trimming and ROW lot line location update for Liberty St. and Davis/Ben Franklin.** Patrolman Dahlk received 3 quotes for Davis St./Ben Franklin tree trimming: STT, \$5,500; Eco, \$9,800; and Accurate Tree Service, \$11,025. STT has done work for the Town before. Trees determined to be a hazard overhanging the roads, Town has authority to trim for safety purposes.  
**MOTION** (Schwenn/Hefty) to hire STT out of Arena, WI for the Davis/Ben Franklin trimming work. 3 ayes, 0 nays.
- As the Town can trim private trees for public safety purposes, Town could perform the arbor vitae trimming without permission from property owner (Lester). Patrolman will attempt to knock on Mr. Lester's door (Liberty St.) as previous mail has been returned to sender to his address.
- 17. Lust Rd. upgrade update.** Board met at Lust Rd. last week. Motion made by Hefty to proceed with Part A (survey by Town engineer). Kahl will deposit \$10,000 with the Town to begin this survey work.
- 18. Road bids.** May 3 at 12:30 p.m. will be the Board meeting to open the bids.
- 19. Springdale Environmental Impact payment - brainstorming for possible uses.** Multiple ideas were brought up, including Park in Mt. Vernon, solar panels for Town Hall. Rosenbaum will continue looking into allowable uses.
- 20. Morton Lawn Service price increase for Oak Hill Cemetery mowing.** Schwenn spoke with Jon Morton – mowing costs will increase from \$45/mow to \$60/mow. Cemetery rougher than originally thought, need to slow down considerably when mowing.  
**MOTION** (Schwenn/Hefty) to approve price increase to \$60/mow for Oak Hill Cemetery. 3 ayes, 0 nays, motion carried.
- 21. Mad City Techs progress update from Admin/Clerk.**
- 22. Town travel reimbursement policy.** Draft policy presented by admin/clerk.  
**MOTION** (Rosenbaum/Schwenn) to adopt policy for reimbursement for travel as presented by admin/clerk. 3 ayes, 0 nays, motion carried.
- 23. Open records – discussion on whether training is necessary.** Admin/clerk will explore options and prices.
- 24. Projector update.** Admin/clerk verified projector and recently purchased cable work. Continue looking for screen.
- 25. Bathroom remodeling update.** Patrolman and Schwenn found base vanity and wall cabinet at Habitat ReStore. Need faucet and flooring.
- 26. Calendar of upcoming events:** 4/25 Joint PC/TB meeting; 5/3 bid opening; 5/17 TB meeting and BOR meet to adjourn; 6/11 2022 Spring cleanup.
- 27. Bills.**  
**MOTION** (Schwenn/Hefty) to approve the bills. 3 ayes, 0 nays, motion carried.
- MOTION** (Rosenbaum/Hefty) to approve \$499 for admin/clerk to attend second year of UW Green Bay Clerk's Institute virtually July 11 – 15<sup>th</sup> (\$499 vs. \$560 if registered before June 10). 3 ayes, 0 nays, motion carried.
- 28. Adjournment.**  
**MOTION** (Schwenn/Hefty) to adjourn (9:16 p.m.). 3 ayes, 0 nays, motion carried.

*Minutes taken and submitted by Jackie Arthur, Administrator/Clerk*