

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, FEBRAURY 28, 2023 AT 7:00 P.M.

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:01 PM at Town Hall. Quorum of board members present at Town Hall: Rosenbaum, Hefty and Schwenn. Also present at Town Hall, Admin/Clerk Arthur, Treasurer Boelhower-Santi. Patrolman Dahlk present via Zoom. Arthur confirmed meeting was posted in accordance with the open meeting law on 2/17 at springdalewi.gov and 2/27 outside Town Hall. Mt. Horeb Mail notified 2/14.
2. **Approval of the agenda.** Robert Hanold with Jewell Engineering was moved to item 6 after the treasurer report by unanimous consent.
3. **Minutes of previous Town Board meetings**
 - 1/17 TB Meeting – **MOTION** (Schwenn/Hefty) to approve the minutes with no changes. No further discussion. 3 ayes, 0 nays, motion carried.
 - 2/17 TB Meeting – **MOTION** (Schwenn/Hefty) to approve the minutes with no changes. No further discussion. 3 ayes, 0 nays, motion carried.
 - 1/23 PC/TB Meeting - **MOTION** (Hefty/Schwenn) to approve the minutes with no changes. No further discussion. 3 ayes, 0 nays, motion carried.
4. **Public comment.** Resident J. Esser present at Town Hall. Lives on Spring Rose Circle which was last blacktopped 48 years ago. Last spring, patrolman Dahlk looked at it and said would repair but ran out of time. Requesting on behalf of owners on the circle to redo it. Patrolman Dahlk will add Spring Rose Circle to the list of roads to be taken care of in 2023.
5. **Treasurer report and bills.** Boelhower-Santi explained \$2,513.80 was received from the Village of Mt. Horeb for Springdale's portion of the ag land conversion fees for parcel 0607-074-9521 (annexed by Mt. Horeb in 2021). Almost 100 dog licenses so far. 2 personal property tax bills have not been paid.

MOTION (Schwenn/Hefty) to pay the bills. Rosenbaum questioned what the e-screen bill was for; Arthur explained it is for the drug screen consortium the patrolman is required to be part of. No further discussion. 3 ayes, 0 nays, motion carried.
6. **Robert Hanold, P.E., Jewell Engineering, regarding Town Hall Road bridge costs and DNR input.** Existing structure is a single-span, concrete slab/steel girder bridge with a concrete deck, 0.6 MI North of Ridgeview Road. Bridge is deteriorating and in need of replacement – steel girders have section loss, deck/abutments have scaling/spalling, rails are inadequate, and scour near the abutments. Hanold provided 4 options for replacement:
 - **Option 1 – Single Span Reinforced Concrete Flat Slab, \$380,000.** Longest lifespan (75+ years), less likely to clog, typical town road standard, best for protecting the Class 1 trout stream during construction (no diversion of stream) and for the life of the bridge. Would be supported on piling driven to bedrock and protected with heavy riprap. Would need slight amount of ROW acquisition. Would be on the federal bridge inventory.
 - **Option 2 - Aluminum Box Culvert, \$281,000.** Has a bottom, no guardrail required (ends located outside of clear zone), heavy riprap at inlet/outlet, minimal ROW acquisition. While this option is faster to build with less costly maintenance and lower upfront cost, lifespan is est. 60 years, bypass channel would be required during construction, would not have a natural bottom, and would not be on the federal bridge inventory. Also, more prone to clogging and scour.

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- **Option 3 – Steel pipe arch, \$271,000.** Has a bottom, no guardrail required (ends located outside of clear zone, heavy riprap at inlet/outlet, will have ROW acquisition. While this option is also faster to build with less costly maintenance and lower upfront cost, the lifespan is est. 60 years, a bypass channel would be required during construction, would not have a natural bottom, and would not be on the federal bridge inventory. Also, more prone to clogging and scour.
- **Option 4 - Reinforced Concrete Box Culvert, \$340,000.** Has a bottom, no guardrail required (ends located outside of clear zone, heavy riprap at inlet/outlet, will have ROW acquisition. 75+ year lifespan, faster to build than single-span bridge, but slower than metal culverts. Bypass channel would be required during construction, would not have a natural bottom, and would not be on the federal bridge inventory. Also, more prone to clogging and scour.

DNR input confirmed that clear span bridge is preferred due to the highly regarded Class 1 trout stream; however, they are open to a culvert-type structure. Boelhower-Santi raised the possibility of looking into use of Springdale's environmental impact funds for construction costs due to the sensitive environmental nature of the trout stream.

7. **2023 Town road maintenance overview.** \$180,000 was budgeted for 2023 contracted work. Town is trying to get bids out earlier this year to hopefully get better pricing. Will need to bid the Town Hall LRIP overlay project separately. Dahlk will bid for 2,000 tons (hot mix) and see how far it goes on the following roads (in green):

2023 Town Road Work List

- **LRIP Overlay- Town Hall Rd.**
- **Hot Mix Asphalt Wedging**
 - Bigler Circle
 - Coray Lane
 - Lunde Lane
 - Messerschmidt Dr.
 - Sand Ridge Ct.
 - Town Hall North of Bike Trail
 - Wally & Witte Rd.
- **Cold Mix Asphalt Patching**
 - ColbyRd.
 - Crabb Lane
 - Hidden View Trail
- Sharpes Corner
- Paulson Rd.
- Zander Rd.
- **Culvert Replacement**
 - Town Hall Rd. / Hwy 92
 - Zahler Dr.
- **Ditching**
 - Dahlk Circle
- **Guard Rail Post Replacement-**
 - Town Hall Rd.
 - Klevenville/Riley Rd.

8. **Update/bids for Town Hall insulation project.** Rosenbaum explained that the insulation in the attic is only 2-3" thick. 4 contractors have provided quotes so far – Rainbow, Citywide, Zander Solutions and Rockweiler. Would like to remove the unused roof vent stacks because the propane heaters are gone, then re-insulate after. Ideally, we would have soffit vents and either ceiling or ridge vents where the hot air could flow out; however, there are no soffits on town hall so the air is trapped in the attic. Town building inspector Tracy Johnson suggested that the ridge cap be removed in favor of a ridge vent, then

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add vents on the lower/western side add vents to draw cooler, outside air. Rosenbaum suggested the following next steps:

1. Hire a roofing contractor to:
 - Remove the three unused ventilation stacks from the attic and rooftop. Seal up the roof.
 - Remove the old ridge cap and install a new ridge vent. This may require cutting roofing to allow air to flow properly.
 - Install roof vents on the west side of the building, lower down on the roof. Need about 35 square feet of vents above the shop and 8 square feet above the office.
2. Hire an insulation contractor to:
 - Air seal attic penetrations from above (light fixtures, junction boxes, PVC vents stacks, etc.)
 - Add blown cellulose or fiberglass insulation to achieve R-50 insulation value above shop and office.
3. Coat the roof: "Elastomeric" or similar coating to seal the washers around roofing nails, prevent rust, etc.

9. Dane County's 2024-2028 Capital Improvement Plan – info request from Dane County for Springdale planned projects involving County Trunk Highways in the years 2024-2028. Discussion on replacing bridge on County Rd. G in Mt. Vernon – if we want it widened or any special additions, they want to know before project starts. Resurfacing of County Hwy. P through Klevenville, to Hwy PD and Hwy S in 2025. Would like input on downtown Klevenville. Rosenbaum suggested parking lot for cyclists; Hefty noted that DNR had previously indicated expanding parking there. No action taken.

10. Jerome Zander Driveway application approval – Erb Rd. Field Drive, parcel 0607-232-9070-2. Jerome Zander present at Town Hall. Approval of field drive will require a culvert; Patrolman Dahlk feels 15" is sufficient, keep it 5-6' away from existing culvert.

MOTION (Rosenbaum/Schwenn) to approve the field driveway in area shown on the slides, with a squashed oval culvert at least 4-5' to the north of the existing culvert. No further discussion. 3 ayes, 0 nays, motion carried.

11. Proposed text amendments to the county zoning code under [2022 OA-57](#) to clarify application requirements for communication tower proposals and establish a minimum setback requirement for towers proposed on or adjacent to property where single family residences are a permitted use. No action taken, information only. Window of time for towns to provide feedback had passed.

12. Resolution 2023-2-1, a resolution to amend the town fee schedule, increasing fees for dog licensing and reducing the fee for town records. Admin/clerk Arthur clarified that the actions by the Board last month to bring our outdated ordinance in line with current dog licensing fees, adding a multi-dog (kennel) license and reducing Town copy charges must be formalized by a resolution.

MOTION (Hefty/Schwenn) to adopt Resolution 2023-2-1 to adopt the actions of the board concerning the fees for dog licensing and reduction of copy charges for town records. No further discussion. 3 ayes, 0 nays, motion carried.

13. Continuation of hybrid meeting discussion. Rosenbaum talked to Mt. Horeb Administrator about how they run their meetings, and they do a YouTube channel. Hefty suggested that we look into a one-way Zoom option (broadcast only) to cut down on some of the cords used for meetings.

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- 14. Town Hall projector wiring.** Rosenbaum suggested that before we go too far with re-insulating the attic, we should look into running wires for projector to hang from ceiling. Hefty mentioned access to a free 65" TV to use instead of the failing projector donated back in the mid-2000s. Hefty will investigate the TV further.
- 15. Discussion on Rural Insurance reviewing of Town insurance coverage.** Rosenbaum suggested that we schedule a meeting to reassess our insurance coverage during Admin/clerk office hours. Will contact Eric Hudson at Rural to set up a meeting.
- 16. Dane County broadband update.** At a Dane County Towns Association meeting, Rosenbaum learned that the County taskforce will hire a consultant to help towns navigate with providers, maybe as early as June.
- 17. Spring primary election recap.** Admin/Clerk Arthur provided a recap of the election. 1,558 registered voters in Springdale, 468 voters on election day, 107 absentee ballots requested, 86 returned absentees, 554 total votes - 36% turnout. Results: Protasiewicz: 337, Dorow: 96, Kelly: 85, Mitchell: 34. A very big thank you to the following election inspectors who worked the polls on 2/21:
- Chiefs – Doug Osborn, Carol Statz, Gina Gessler
 - Inspectors: Rich Henderson, Chris Gargan, David Bradley, Esther Esser, Lisa Lemberger, Steve Gauger, Liz Bayer, Larry Price (T. of Perry), Luann Zander, Rebecca Boelhower-Santi, Michael Edlinger (T. of Primrose), and Kelly Keyes.
- 18. Update – Town deputy clerk job opening.** Interviews conducted today; will be calling selected candidate today or tomorrow.
- 19. 8668 Liberty St., Sherven – Town building inspector Tracy Johnson’s report and next steps.** Rosenbaum requested building inspector input as to the status of the building as a nuisance. Tracy Johnson visited and took photos (shown on the screen), showing broken out windows, holes in the foundation and an unlicensed, inoperable vehicle parked on the side of the structure. On 2/14, Admin/Clerk Arthur sent a letter to the Shervens to let them know of the upcoming discussion on the agenda, as well as reminding of the Town ordinances against unsafe buildings and openings (Title 8 chapters 3 & 5). Steve Sherven present at Town Hall. Discussion regarding dilapidated state of the old mill, its current use (pet food storage for Stoughton business) and plans for the future. S. Sherven understands that the property was getting bad, so he added more plywood to the open areas and locked the previously open door to the mill. The Shervens are contemplating what the future is of the building, as it has historic and sentimental value. May have someone interested in taking down the building. Also discussed was the potential to have the structure razed if it continues to be a nuisance with dangerous openings. Tracy Johnson mentioned it is currently unfit for human habitation and recommends abatement as repairs would likely exceed 50% of the value of the property. Rosenbaum also discussed concern over the water running towards the building from the street; asked Patrolman if he could take a look and see what could be done to divert the water away from the foundation.
- 20. 1668 Liberty St., L. Lester – update from Dane County and email from atty. B. Baldwin.** Town received an email from atty Bronwyn Baldwin, a horse boarder at Liberty farm who frequently travels the road and is concerned about the lack of visibility from the trees planted by Mr. Lester many years

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ago. Also a concern mentioned by Baldwin is that the property is an eyesore. Admin/Clerk Arthur checked with Shawn Widish at Dane Co. Zoning on whether or not Mr. Lester had been served for failure to act on the late-2022 zoning ordinance violations. Widish reported that the servers were unable to locate Mr. Lester at his Madison address.

Rosenbaum also sent a letter to Lester at his Milwaukee St. address in Madison, advising that if the trees were not cut to ground level by April 1, the Town would cut the trees when convenient for us and offer him the wood from the trees.

- 21. Set 2023 BOR Meet-To-Adjourn, Open Book and BOR dates.** Open book/BOR dates were pre-set by Accurate based on last year's dates/times and look agreeable. Also need to set the meet-to-adjourn date which, by law, must occur any time during the 45-day period beginning on the 4th Monday of April.

MOTION (Hefty/Rosenbaum) to set the following dates:

BOR meet-to-adjourn: Tuesday, April 25 at 6:50 PM (before TB meeting)

Open Book: Thursday, August 24 from 4-6 PM; phone open book until 9/5/23

BOR: Tuesday, September 12 from 3-5 PM

No further discussion. 3 ayes, 0 nays, motion carried.

- 22. "Coffee with a Cop"/community deputy Zach Barton - set a date.** Barton sent an email offering "coffee with a cop" availability for residents to come chat/ask questions with deputies for a time at Town Hall. Board consensus was that this should be scheduled on a Tuesday during the Clerk's office hours.
- 23. WTA items:** Town officer handbook order and Upcoming Barneveld meetings: district meetings March 10 and BOR training 4/29. Two officer handbooks should be ordered, one for Rosenbaum and the other for the office. Hefty will attend 4/29 meeting and Schwenn will attend 3/10 with Rosenbaum.
- 24. Dane County Towns Association membership request for 2023.** Town did not budget for this in 2023 but will plan for possibly joining in 2024. Cost would be \$2,900.
- 25. Calendar of upcoming events.** Spring election 4/4; annual elector meeting 4/18.
- 26. Adjournment**
- MOTION** (Schwenn/Hefty) to adjourn at 9:27 PM. No further discussion. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Administrator/Clerk, Jackie Arthur