

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, JANUARY 16, 2024 AT 7:00 P.M.

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:03 PM. Quorum of Rosenbaum, Hefty and Schwenn present at Town Hall. Also, present were Admin/Clerk Arthur (via Zoom), Deputy Kalscheur, Treasurer Boelhower-Santi. Arthur confirmed posting in accordance with the open meetings law on 1/13/2024 springdalewi.gov and 1/15/2024 at Town Hall. Mt. Horeb Mail notified 1/13/2024.
2. **Approval of the agenda.** No changes.
3. **Minutes of previous Town Board meetings**
 - 12/19 TB Mtg. – **MOTION** (Schwenn/Hefty) to approve minutes as drafted. 3 ayes, 0 nays, motion carried.
4. **Public comment.** No public comment.
5. **Treasurer's report and bills.** Town currently has \$160,000 in checking. No trip money collected until 1/15/24. Collected \$2.7M in taxes. Checks for Mt. Horeb and Verona School districts and Dane County have been mailed/delivered. Budget will be reviewed at the end of the month. Nothing to report about Capital Improvement as they did not meet in December. Announcement of Boelhower-Santi departure at the end of May. Rosenbaum thanked her for all her great efforts on a job well done plus the long notice. Town will endure additional costs associated with the expenses to manage the large snowfall.

MOTION (Schwenn/Hefty) to pay the bills as presented. 2 ayes, 1 abstain (Rosenbaum), motion carried.
6. **Patrolman's report.** Dahlk reported the following info to Rosenbaum prior to the meeting- Dahlk reported this was the worst snowstorm he has seen in 15 years. One of the plow trucks broke down during the process of snow removal. Luckily S&E had a front-end loader available for 15 hours to assist on pushing the drifts back. However, due to the soft shoulders pushing back all this snow caused unavoidable landscape issues that will need to be dealt with in the Spring. Dan Maki alerted Rosenbaum of potential roof issues on the Town Hall. Dahlk hired a person with a lift to allow him to shovel the snow off the roof. Spring Valley will come back on 1/17 to remove the additional snow from the roof. Dahlk has ordered more salt and screenings to get us through the season.
7. **Update on Facility Engineering/Dan Make progress on RFB for the Town Hall roofing/truss repair project.** Maki edited the Request for Bid and is now ready to submit to contractors. It will also be in the WTA, Newspapers and Demand Star for contractors to review and bid. Bids will need to be submitted by March 15th @5PM and will be reviewed at the March TB meeting.
8. **Building Inspection contract with Johnson Inspection- termination of current contract by John Inspection and discussion on whether to enter new 1 month contract for February.** Tracy Johnson notified the Town that he planned to terminate his building inspector contract early, before the end of April. The Town then proceeded to perform building inspector interviews and received bids. Johnson expressed interest in remaining with the Town and renewing a contract.
9. **Consideration of new Springdale building inspector for 2024-2026 term.** The following building inspectors were interviewed by the Town Board on 1/16/24 at a special meeting. Mike Parrot from General Engineering, Scott Jelle from Total Inspection Services and John Crook from Hyde Inspections. A spreadsheet with potential candidates listing the municipalities they currently serve and fees was shared with the board members. All three candidates seemed to be on the same page regarding issuing driveway permits and the management of the dark sky ordinance. Rosenbaum proposed staying with Tracy Johnson LLC but with revisions to the new contract to reduce costs in new construction, remodel and accessory building fees. Johnson pushed back and fee changes. Schwenn also said the fees are paid by the residents and should not be reduced on Johnson's new contract. Johnson said if the fees were reduced then he would not give the current 10% to the Town. Johnson reminded Rosenbaum about the

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, JANUARY 16, 2024 AT 7:00 P.M.

Liquor License inspections which were not discussed during the potential building inspector interviews. Rosenbaum will reach out to the interviewees to ask if they can perform Liquor License inspections. The Town will keep Johnson's current term as ending 2/1/2024. The board will meet again prior to 2/1 to discuss how to proceed with the building inspector opening.

10. Driveways-

Rosenbaum has reviewed both Klein properties listed below. Dahlk and Klein agreed on culvert location.

Josh Klein, Plymouth Stone LLC

-S. Kollath Rd., Lot 2-Proposed Dead End Area

-S. Kollath Rd., Lot 3-Proposed Driveway 50 feet east of power pole.

MOTION (Rosenbaum/Hefty) to approve Klein driveway permit on S. Kollath Road, Lots 2 & 3, Part 1 only, with a future update to the upgrade on Lot 2. 3 ayes, 0 nays, motion carried

Update from Hefty on widening of Messerschmidt (M. Schmitz) shared driveway. Mike Schmitz has approval for lots off Messerschmidt. The new owner submitted driveway permits. The driveway will need to be widened as it's currently only 12 feet wide. No action is needed currently.

11. **MHFD/EMS Fire Inspection – compliance items from December inspection.** Two Fire inspection issues need to be resolved. 1)Exit sign is not illuminated in the shop 2) Change power strips to only 1 per outlet.
12. **Ben Franklin St. ROW discontinuance update – Arthur** Vote moved out because they couldn't determine what to do until legal determination of what they want is set.
13. **Update on 2024 Dane Co. Bridge aid application for Town Hall Rd. – Arthur** Deadline is June. (Arthur will confirm it is not February) Arthur will complete the application. Rosenbaum asked if there is an advantage to Jewel submitting the application.
14. **Review Hefty's draft of email to all residents regarding concrete driveways.** Arthur and Hefty will work together to revise the email to include words from the December minutes explaining why the cement should not butt up against the blacktop.
15. **Springdale welcome packet update - Kalscheur** Waiting for additional changes to the packet.
16. **Springdale Capital Improvement Planning Committee update, Treasurer/committee lead Boelhower-Santi.** Nothing to report at this time as they did not meet in December 2023.
17. **Calendar of upcoming events**
 - 1/22 PC Meeting
 - 2/23 – Schwenn to attend WTA district meeting
18. **Adjournment**

MOTION (Schwenn/Hefty) to adjourn at 8:21PM. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Deputy Clerk, Kalscheur.