

# MINUTES Springdale Town Board Meeting Monday, October 15, 2018, at 7 PM

Approved by TB 12/17/18

Town Hall at 2379 Town Hall Rd, Mt. Horeb, WI.

**IN ATTENDANCE:** Board Chair, Mike Fagan; Supervisor I, John Rosenbaum; Supervisor II, Richard Schwenn; Patrolman, Devin Dahlk; Treasurer, Rebecca Boelhower Santi; and Clerk, Susan Duerst Severson.

**AGENDA** items for discussion/public input/possible action:

**CALL TO ORDER** by Fagan at 7 PM

**CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW** Quorum present, Clerk confirmed posting

**Approval of the agenda**, (Public input at the time of each agenda item may be permitted.);

**MINUTES OF PREVIOUS MEETING(S)** September 17, regular monthly meeting. MOTION to approve as presented Schwenn/Fagan Rosenbaum abstained because he was not at the Sept 17 meeting. MOTION carried 2-0.

**PUBLIC INPUT: NON-AGENDA ITEMS;**

**Rezone- Wm. Garfoot** inquired about Town opting out of Dane Co zoning; concern about citizen awareness/understanding of the rezone. Rosenbaum explained goals and diligence of Plan Commission sub-committee and encouraged all citizens to review their parcels, consider current and future use plans, and submit questions and concerns to the rezone committee or Dane County Planning as soon as possible.

**CREATE/MAINTAIN CITIZEN EMAIL LIST(S)** Town Board and Plan Commission meetings and/or public safety/interest notices Discussion: Currently citizens can sign up for email alerts through our Website. This listing is used to send road, safety, and other high importance alerts. Rosenbaum suggested the Board look raising awareness of this service and expanding the collecting of email addresses of citizens opting into these types of alerts as well as Town meeting agenda. Fagan stated that the subject line would need to clear as to the content of each email and in order to keep interest, that we only send priority information. John offered to create a document/notice to heighten public awareness and identify a vehicle in which to convey that message. MOTION Rosenbaum/Fagan to approve expanding our emails to include agenda and other priority Town information. MOTION carried 3-0

**RILEY TAVERN OUTDOOR EVENT:** Discussion: Retirement Party for 35 people October 26, Noon-6 PM, Music from 2-6 PM. Abutters had been notified; none attended or conveyed objection. MOTION Rosenbaum/Schwenn to approve. MOTION carried 3-0

**DRIVEWAY PERMIT** Part 1 &/or 2

**Ed & Teresa Marshall-** Current access is 1948 State Hwy 92; move access to Town Hall Rd. Discussion: Fagan: Did site visit. They will need to Engineer a larger culvert to meet the volume of water, remove brush to maintain clear site view, and abandon existing access to State Highway 92. MOTION Schwenn/Rosenbaum to approve driveway off Town Hall Road with the above listed conditions. MOTION carried 3-0

**Brad & Heather Bilse-** Ag access off Town Hall Rd Discussion: Fagan did site visit. No site view issues. Will need 18" culvert. MOTION Fagan/Schwenn to approve driveway where shown on aerial, with 18" culvert, for agricultural use only. MOTION carried 3-0.

## **PUBLIC HEARING / PLAN COMMISSION RECOMMENDATIONS:**

**CSM-spot zoning and correction of previous CSM/Gust Rd. /Sec/ 12, R. Klinger** Letters sent to abutters Oct 4. Discussion, 66' driveway easement; The CSM is consistent with the spot zoned area for LC-1 as required in the rezone to LC-1 with conditions #11328, and the site plan submitted as part of the rezoning (prepared by Vierbicher Associates Inc. dated 8/12/2018). Commercial activity shall only occur in the spot-zoned area. The CSM also contains the required language in Notes: on p. 2 of the CSM. "There are no further land divisions of Lot 1 per the current Town of Springdale Land Use Plan." MOTION Fagan/Schwenn to approve spot zoning for LC-1 and CSM as stated above, with no further division per the current Town Land Use Plan and payment of Town's \$200 CSM fee. MOTION carried 3-0.

## **ACCESSORY BUILDING PERMIT**

**Devon Handel/Prairie Ridge Rd. Sec. 16,** Discussion. 30x40x12H replacing prior accessory building. PC did site visit and approved for residential storage (Truck, skid loader, etc.). MOTION Schwenn/Rosenbaum to approve as presented. MOTION carried 3-0

**Taylor and Lisa Maurer/Bridge Lane Sec. 25, expansion of accessory building for horse boarding in existing cup:** PC did site visit and approved 2400 sq. Ft. Indoor riding arena as an addition to an existing horse facility (site plan prepared by Glacier Landscape, Inc. Dated 08/20/2018) Discussion: Dane County Zoning Administrator Roger Lane, in a written communication with the Town dated 8/27/2018, states that the CUP 2395 requires an operations plan and to show buildings for the horse boarding facility. Conditions on the CUP elude to limitations on the size of the facility but the conditions do not explicitly say that the buildings are prohibited from expanding. The CUP limits the number of horses to be boarded on the property to up to 20 horses. The expansion of the facility does not appear to be increasing the intensity of the facility; it does not add additional horse stalls. MOTION Rosenbaum/Schwenn to approve addition as stated on documentation presented and finding above. MOTION carried 3-0.

# MINUTES Springdale Town Board Meeting Monday, October 15, 2018, at 7 PM

Approved by TB 12/17/18

Town Hall at 2379 Town Hall Rd, Mt. Horeb, WI.

**PROPOSED NEW TOWN ROAD FOR NIZAMUDDIN LANDS ON CTH S** – Land owner requested to be removed from this month’s agenda. MOTION Fagan/Schwenn to table. MOTION carried 3-0

**DEVELOPMENTS** maintaining the ownership of any Road. Discussion: Fagan: Should the Town service/maintain a development road that only serves its own residence? Schwenn: Eliminate some flag pole access across Ag land? Town queried some attorneys that voice concern about long term agreements when property owners turn over. May be item for future discussion. No action taken.

**RESOLUTION TO DISCONTINUE UNDEVELOPED ROADS IN SEC 34** in the Plat of Byam’s Addition/Sec. 34 Letters sent to abutters Oct 4. Discussion: Abutter Midthun had concerned for future development that will require access off County Hwy G. He is working with Dane Co. and will get back to us with their recommendation/approval. MOTION Fagan/Schwenn to table until Dane Co and land owner can provide more information. MOTION carried 3-0.

**NO PARKING ORDINANCE** Discussion: Board needs more information on how the Ordinance needs to be written and will consult with the Dane Co. officer assigned to Springdale regarding enforcement. MOTION Fagan/Schwenn to table until Board has more information. MOTION carried 3-0

## **PERMIT FEES (Income) AND REGULAR EXPENSES**

**Expense:** Discussion confirming the need to increase payment of Election Inspectors and for mowing Oak Hill cemetery. MOTION Rosenbaum/Schwenn to increase pay of Election Inspectors to \$7.50/hour and for mowing Oak Hill to \$50/occurrence effective immediately. MOTION carried 3-0.

**Income: Amending Resolution 15-9-1 to adopt fees pursuant Town of Springdale code of Ordinances Title 9, Chpt 3.16 –Administrative Fees.** Discussion regarding fee increases as proposed during the Oct 4 budget work session. MOTION Rosenbaum/Schwenn to approve administrative fees Resolution as reflected by attachment A effective January 1, 2019. The new fee schedule to be made available on our Website. MOTION carried 3-0

## **TOWN BUDGET**

- Time table for the 2019 Town Budget
  - Set date for another TB budget work session on Friday, October 26 at 9 AM.
  - Set date for Public Hearing, Electors, and Town Board meetings all on Thursday, November 15 at 7 PM.
- Resolution to exceed Levy Limit – none proposed, no action taken.

## **CALENDAR – Upcoming Meetings/Events**

- Plan Commission Monday, October 22, 7 PM
- Town Board Friday, October 26, 9 AM Budget Work Session
- Election Tuesday, November 6, 7 AM – 8 PM; Early In Office Voting Hours
- Town Board Monday, November 12, 7 PM Regular Monthly Meeting
- Public Hearing, Electors, and Town Board meetings all on Thursday, November 15 at 7 PM.

**BILLS –Treasurer Report** Discussion: Fagan gave update from MHFD meeting. Fagan also stated we need to increase our FEMA report of storm related expenses. Treasure stated we will need to reallocate funds in our 2018 budget to pay for storm expenses at the next TB meeting. MOTION Schwenn/Rosenbaum to pay bills as presented. MOTION carried 3-0

**ADJOURN.** MOTION Schwenn/Fagan to adjourn. MOTION carried 3-0

*Respectfully Submitted Susan Duerst Severson, Clerk*

*See Attachment*

# MINUTES Springdale Town Board Meeting Monday, October 15, 2018, at 7 PM

Approved by TB 12/17/18

Town Hall at 2379 Town Hall Rd, Mt. Horeb, WI.

On Sept. 21, 2015, the Springdale Board of Supervisors approved Resolution No. 15-9-1, a Resolution to Adopt Fees Pursuant to the Town of Springdale Code of Ordinances Title 9, Chapter 3.16 Administrative Fees. Details are explained in numbers 7, 8 and 9 in the resolution.

This document reflect the October 4, 2018, Town Board discussion of fees to amend Resolution 15-9-1

Town Board Amended 10/15/18	Effective 1/1/19	Comments
Accessory Building Application	*\$100	See Building Permit
Building Permit	Ordinance	90% paid to inspector
Conditional Use Permit CUP)	*\$300	
Concept Plan Review	*\$300	
Certified Survey Map Preliminary CSM	*\$200	
CSM Re-application	*\$100	
Dog License: Neutered Male & Spayed Female	\$12	\$1.25 to Treasurer \$8.75 to Dane County
Dog License: Unneutered Male & Unspayed Female	\$17	\$1.25 to Treasurer \$13.75 to Dane County
Driveway Permit (+Town Engineer cost if applicable)	\$250	No cost for site visit; additional Engineer fees when applicable
Fireworks Permit	\$25	
Liquor License New/Renewal	\$500	
Liquor License Operator New/Renewal	\$25	
Liquor License Temp Picnic / Event	\$10	
Lot Line Adjustment	0	
Plat-Preliminary Review Opt 3		\$250 + \$25/plot
Plat Opt 3	\$2,000	
Plat -Submission of Final Opt 3	\$200	
Public Record Requests		25¢ per page or actual costs
Rezoning	\$225	
Right of Way Work Permit	\$50	
* These services may require a site visit. Site Visit		\$150/visit unless parcel is eligible for one time free
Communication Tower	*\$400	
Tax Info -Title Comp Search	\$30	40% to Treasurer
Subdivider shall deposit with the Town Treasurer the sum of \$2000 either in the form of cash or an unconditional letter of credit acceptable to the Town Board. Any excess funds or credit shall be remitted to the subdivider or shall be released by the Town, and any and all costs in excess of such deposit shall be paid by the subdivider.	\$2000	
Variance	0	
<b>SERVICES</b>		
Fire number & post	\$30	our cost
Recycling Bins	\$10	our cost
Renting Town Hall	\$35	Residents Only