

MINUTES
Springdale Town Board Meeting

Tuesday, December 15, 2020 at 7 p.m.

1. **Call to order**, Fagan, 7 p.m. All members present.
2. **Certification of compliance with Open Meetings Law**. Confirmed posted TH and online.
3. **Approval of the agenda**. No changes.
4. **Minutes of previous Town Board meetings**.

10/26 joint PC/TB meeting. Fagan, no problems.

MOTION (Fagan) to approve, Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

11/17 TB meeting. Rosenbaum wanted to clarify which agenda items TB will act on during course of joint meeting. Paragraph under 9, clarify what exactly what we will be acting on. Bolded points “a” - “d” and Summary are what can be acted on. Agreed that no official policy needed and this will be fine.

MOTION (Fagan) to approve 11/17 minutes. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

11/23 joint PC/TB meeting. Rosenbaum, change “coop” under Vesperman to “cool.”

MOTION (Fagan) to approve 11/23 with change. Rosenbaum seconded. 2 ayes, 1 abstain (Schwenn), motion carried.

11/24 3 budget meetings. Fagan question when the budget minutes are supposed to be approved, at the next budget meeting? Makes sense to do it now as it’s a year to forget what was said. Rosenbaum pointed out there are 3 meetings and the electors meeting. Fagan, think it’s ok to approve all three, check and see if they have to be approved next year at this elector’s meeting. Rosenbaum - clarification on item 3 of first meeting on recycling surcharge, clarify that T&C estimated the amount of recycling, not Rosenbaum.

MOTION (Fagan) to approve 3 meeting minutes with change from Rosenbaum, understanding that some of these may need to be approved at a later elector’s meeting. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

5. **Public input/non-agenda items**.

Fagan opened to public input, introduced Town resident Mike Lamberty, Fire commissioner who gave brief update on FD. No major surprises, trying to refine the budget on what it takes monthly. Can heat new building for less than the other and it’s 3x’s larger. New truck will be here in March. Discussion on COVID budget impact; has increased but nothing substantial.

Board Discussion/recap on Gammeter Rd., pending CSM and rezone, turnaround for plows. Applicant has backed out of intent to complete these actions, not on tonight’s agenda because no submissions rec’d. Gate is still up, abandoned farm-to-market rd., not sure whose property it is actually on (requires a survey). Primrose plows on an agreement for us, gate prevents plow turning around. Need a solution other than backing all the way down the road. Vacant property for sale, owner (Cherpes) wants agreement for any damage from plow to his property. Fagan - willing to craft an ultimatum email that gate comes down/wide open or we’ll stop short. Could a fire truck get through? If it appears a stalemate, TB could hold special meeting by gate with landowner. M. Lamberty - Fire dept. couldn’t offer EMS in the condition now. Rosenbaum - OK with special meeting if email doesn’t work. End discussion.

Rosenbaum - Mt. Horeb continues working towards annexation of Baker parcel. Village meeting 12/16 to propose zoning change, will attend via Zoom. Town letter to Village administrator in early December stating that if annexation occurs we expect Village would also take ownership of road and be fully responsible maintenance; agreed to everything in writing. Fagan - not comfortable with giving *ownership*; would rather they *maintain* the road. Rosenbaum - why would we want to keep it? Only talking the portion adjoining the parcel. Schwenn - Village could

annex the other side too if they wanted, what else could we do? Don't want any part of upkeep once Kwik Trip is in. M. Lamberty - if Village owns the road, they own underneath as well. Concern that they'd be taking away the north/south boundary; maybe why they agreed in writing. Fagan - correct; currently they'd need to get our permission to do the utilities. They never asked to annex Ridgeview Rd. When time comes, need to vote on it. Rosenbaum - contact our attorney if we want to question it.

Schwenn - Tom Brunner passed away last Friday. Board acknowledged his contributions to past TB meetings. End of non-agenda items.

6. Statement from Treasurer

Treasurer - \$2,366.99 Routes to Recovery money rec'd a few days ago. Moved \$208,000 in tax account and moved it in to general checking so that we have \$0 amount before we start accepting taxes. Bills around \$50K this month, still haven't paid last bit for new truck. Will have \$ leftover at end of year. Will have to amend budget with 2 COVID/2018 FEMA grants we got. Get all expenses on record first in case we need to amend any of those expense budget items, we can do it all at once. Do that at January meeting to get 2020 taken care of.

7. **Driveway ordinance amendment, discussion/approval.** Rosenbaum - currently no language in our existing Driveway Ordinance concerning reasonable exceptions for more than 3 driveways under 10 (c), "Shared Access." PC sometimes runs into situations under which we *could* offer up to 4 on shared driveway. Proposing to add point (d) to clarify when 4 driveways would enhance conformance to the goals of the plan. Proposed draft language:

(d) Exception: The Town board may approve an additional dwelling unit to share a driveway, i.e. four (4) dwelling units may share one driveway, when allowing four dwelling units to share a driveway will enhance conformance to the goals and policies set forth in the Town of Springdale Land use Plan.

This exception is not to allow development that cannot otherwise occur under the provisions of the Land Use Plan.

Discussion: A. Jester/PC Chair - should we change "approve" to "allow?" Fagan/Rosenbaum, agree; Fagan clarified that only allowing the 4th because it's *more* desirable than having another access point. Rosenbaum offered that more generality may be good to give PC room to look at the totality of the Plan. Fagan cautioned, referenced Town road policy troubles. Only time we should accept 4th dwelling is when it furthers the goals of the Plan, not just because no other access points exist. Driveway must be on owned property of the users. Discussion on wording (d) so that fourth home does not become default, and that things like financial hardship of other options are not considered in order to obtain 4th home. Rosenbaum concerned that we should leave it more general so that PC can interpret and 4th home doesn't become the norm.

Jester - (d) Exception: If an otherwise allowed dwelling unit would better meet the goals and policies of the Town of Springdale Land Use Plan with an exception to the shared driveway limit, the Town Board may consider an additional dwelling unit to a shared driveway, i.e. four (4) dwelling units on a shared drive.

This exception is not to allow development that could not occur if required access and frontage were not available elsewhere.

Rosenbaum - try this for a while, see how it works. We can always amend it at a later time. Clerk to update ordinance and post accordingly.

MOTION (Fagan) to approve the amendment of driveway ordinance as discussed with the addition of item (d), exceptions, as written above. Schwenn seconded. 3 ayes, 0 nays, motion carried.

8. **Town mailbox replacement policy, discussion/approval.** Rosenbaum - minutes aren't clear from 2019 when policy was first adopted by the Board, was also never put on web as policy. Schwenn - people have to take care of their own mailbox, Town shouldn't have to replace if it's just the snow, blade impact is different. Lots of people put boards up to prevent damage. Fagan - stick to policy made last year officially drafted for this meeting by Rosenbaum.

Springdale Mailbox Policy

Living in a rural township with rural mailboxes naturally leads to occasional damage to mailboxes, especially when snows are heavy and/or visibility is poor for snowplow drivers. Springdale's Patrolman and backup snowplow drivers take every precaution to avoid damage to mailboxes. Seldom is a mailbox damaged by the actual snowplow. More likely, damage is caused by flying snow as it is moved from the roadway. Posts/boxes in disrepair or poorly installed are at high risk. There are actions owners can take to reduce risk from flying snow, including adding a snow shield in front of the box itself. In the unfortunate event that a mailbox and/or post is taken out or severely damaged because it was hit by the plow itself, the resident should notify the Town of the damage and allow the Town Patrolman to make a site visit to verify the likelihood that the damage was, in fact, the result of the plow hitting the mailbox (not the result of flying snow). Once verified and upon receiving copies of receipts for the replacement parts, the Town will reimburse the owner for the actual cost of the materials or \$75, whichever is less. Labor is not reimbursable.

MOTION (Fagan) to approve this clarification of policy and to put on Town website.

Rosenbaum seconded. No further discussion. 3 ayes, 0 nays, motion carried.

9. **Town staff job position descriptions, discussion.** Rosenbaum has been crafting some of the newer position descriptions. Need to be looking ahead to June of next year with all the upcoming staff changes. Title for PC clerk job is now Administrator to Plan Commission. Want to keep this more of a deputy clerk position separate from PC chair duties. Town Admin/Clerk to start from scratch and create job description to say what she wants new deputy clerk to do/be.

10. Calendar of upcoming events

- Jan 5, 2021 - Nomination paper filing deadline for spring election
- Feb. 16, 2021 - Spring primary
- April 6, 2021 - Spring election

11. **Bills.** Schwenn asked for clarification on truck deal where repair ended up breaking something. Fagan - reduced bill almost \$1,200 to compensate.

MOTION (Schwenn) to pay the bills. No further discussion. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

12. CLOSED SESSION to discuss salary adjustments for specific Town staff pursuant to Wis. Stat. § 19.85(1)(c).

MOTION (Fagan) to go into closed session for salary considerations. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

MOTION (Fagan) to exit closed session. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

13. Adjournment.

MOTION (Schwenn) to adjourn. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Town Administrator/Clerk, Jackie Arthur