MINUTES

SPRINGDALE TOWN BOARD
MEETING WITH MAD CITY TECHS
TUESDAY, DECEMBER 14, 2021 AT 11:00 A.M.
at Town Hall

1. **Call to order and certification of compliance with open meetings law.** Rosenbaum call to order at 11:15 a.m. Quorum of TB members present, along with Admin/Clerk, Deputy Clerk, Treasurer, PC Administrator/Chair, David Glotfelty (owner, Mad City Techs) and Kevin Kirchoff (service manager/systems administrator, Mad City Techs). Admin/Clerk confirmed meeting was posted 11/23 at Town Hall and townofspringdale.org: Mt. Horeb Mail notified 11/23.

2. **Approval of the agenda.** No changes.

3. **Discussion with IT company Mad City Techs to further solidify Town IT needs.** Currently, the Town has no IT support, and is lacking backups for Town data. Additionally, the Town currently has no way to secure Town emails and data against possible malicious/negligent employees or officials, or to efficiently and accurately search for records across all emails in the event of an open records request. Establishing cloud backups, implementing domain emails with a centralized administrator and implementing the use of file sharing via OneDrive will significantly improve the day to day functions, efficiency and data security of the Town.

   The board and staff discussed the following Town IT needs which would be covered under a managed contract:

   - Troubleshooting/on-call IT support
   - In-office IT support
   - Cloud backups
   - Hardware/software purchasing assistance
   - New .gov domain email set ups (alias creation, shared mailboxes), transitions and maintenance
   - 11-month contract review of service usage
   - Monthly on-site maintenance visits
   - Proactive patching, Webroot antivirus/firewall implementation
   - Costs to the Town:
     - $400/mo. for 4 workstations, + $75/additional user
     - Office 365 basic license - $5/user/mo.
     - Office 365 standard license - $15/user/mo.
     - Cloud backup/user - $4/user/mo.

   TOTAL: $570/mo. For backups, licensing and IT support

   MOTION (Hefty/Schwenn) to select Mad City Techs for Town of Springdale IT services, with a managed contract for 2022, as well as all necessary Microsoft licenses required to support the Town Board, staff and PC members. No further discussion. 3 ayes, 0 nays, motion carried.

4. **Adjournment** at 1:06 p.m. **MOTION** (Schwenn/Hefty) to adjourn. 3 ayes, 0 nays, motion carried.