

MINUTES

SPRINGDALE TOWN BOARD

TUESDAY, NOVEMBER 21, 2023 AT 7:00 P.M.

1. **Call to order and certification of compliance with open meetings law** by Rosenbaum at 7:00 PM. Quorum of Rosenbaum, Hefty and Schwenn present at Town Hall, along with Treasurer Boelhower-Santi and Deputy Clerk Kalscheur. Patrolman Dahlk not present, Admin/Clerk Arthur in attendance via Zoom. Arthur confirmed posting in accordance with the open meetings law on 11/17 at springdalewi.gov and 11/19 at Town Hall. Mt. Horeb Mail notified 11/16.
2. **Approval of the agenda.** Approved by unanimous consent.
3. **Minutes of previous Town Board meetings**
 - 10/5 employment closed session. **MOTION** (Schwenn/Hefty) to approve with no changes. 3 ayes, 0 nays.
 - 10/9 TB meeting – fix ARPA date. **MOTION** (Hefty/Schwenn) to approve as presented with no changes. 3 ayes, 0 nays.
 - 10/17 TB meeting. **MOTION** (Schwenn/Hefty) to approve as presented. 3 ayes, 0 nays.
 - 10/31 TB meeting. **MOTION** (Hefty/Schwenn) to approve as presented. 3 ayes, 0 nays.
 - 11/6 budget meeting. **MOTION** (Schwenn/Hefty) to approve as presented. 3 ayes, 0 nays.
4. **Update from Zach Barton, DC Sheriff Community Deputy.** Deputy Barton present at Town Hall. Presented stats from January through today from the town. Pretty normal numbers for calls for service, nothing out of the ordinary. Continue watching packages and locking cars. A resident asked about break-ins; Barton hadn't heard of any in Springdale.
5. **Public comment.** S. Gauger noticed work on old town hall today.
6. **Treasurer's report and bills.** Boelhower-Santi – public works is overbudget. We haven't spent the \$20,000 budgeted for capital outlay, thought we could move \$20,000 from Capital Outlay and \$15,000 from General Gov. and give a cushion to get through December.
 - Resolution 2023-11-2, Amending the 2023 Town Budget. **MOTION** (Hefty/Schwenn) to adopt resolution transferring \$20,000 from Capital Outlay and \$15,000 from General Government accounts to the Public Works expense account. No further discussion. 3 ayes, 0 nays, motion carried.
 - Mill rate discussion – we just got the mill rate information from Dane County. Everyone's taxes are going up significantly because of school districts (Verona and Mt. Horeb) and Dane County. Avg. \$300,000 parcel in Mt. Horeb, taxes of \$5,700 and Verona, taxes of \$7,100.
 - Bills. **MOTION** (Schwenn/Hefty) to pay the bills. No further discussion. 3 ayes, 0 nays.
7. **Patrolman's report.** Dahlk out sick, nothing to report.
8. **No yard waste or other dumping at Town Hall – discussion of signage.** Report of resident dumping yard waste at Town Hall brush pile. The brush pile is not for the public, it is debris that the patrolman finds in and along the road ROW. Rosenbaum will talk to Dahlk about finding an appropriate sign.
9. **Holding Tanks.**
 - Taylor & Lisa Maurer, 2122 Bridge Ln., October 2020 holding tank agreement review up for renewal (every 3 years, or until residential septic system fails). Plan is still to combine the tack room toilet to the current system once it fails. System is still operating fine, so the Town will extend again until November 2026.
MOTION (Rosenbaum/Schwenn) to allow the Maurers to continue with their holding tank another 3 years (November 2026), with the understanding that they supply the updated documents to the Town as well as the permit fee and record the document at the Dane Co. Register of Deeds. 3 ayes, 0 nays, motion carried.

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- Donna Woller & Tim Woller, 2123 Town Hall Rd, Gentle Breeze Honey. Current septic system is failing for the honey processing facility and, due to the insufficient soils, Dane Co. Public Health has confirmed they will need a holding tank.

MOTION (Schwenn/Hefty) to approve the holding tank for the Wollers. Application is complete and fee has been paid. No further discussion. 3 ayes, 0 nays, motion carried.

10. Driveways

- **Chris and Vreni Enos, N. Kollath Rd., Lot 3, parcel 0607-264-2033-0.** Driveway is cut and dried. small adjustment made is fine. Fee has been paid. No questions from the Board.
MOTION (Rosenbaum/Hefty) to approve the Enos driveway on N. Kollath Rd.. 3 ayes, 0 nays. Signed permit will be forthcoming.
- **Josh Klein, N. Kollath Rd., parcel 0607-351-8001-0.** Klein, JSD engineer and Town & Country Engineer, Brian Berquist, present at Town Hall. Proposed driveway location shown on screen. Rosenbaum, Schwenn and Hefty have driven the road. Rosenbaum feels that the proposed location is questionable from a safety perspective. Berquist (Springdale engineer) agrees that the proposed location presents a lot of challenges for the travelling public and the resident. Current default speed (55 mph) does not allow any of the ordinance's sight lines to be met. JSD looked at the site using different, more conservative assumptions. Concur that the location in red (shown) is the best, but the Town needs to evaluate the speed being used (actual speeds are more like 35-40 mph, not 55). Vegetation removal will improve safety. Klein and JSD suggest a variance. Rosenbaum – as per the ordinance, variances cannot be detrimental to the public safety, health or welfare. Berquist – town should set a design speed to base the variance off of, for the applicant to then start grading the land and clearing vegetation. Hefty and Schwenn agree that 30 mph is a safe design speed, instead of 55 mph. Berquist – encourages the use of the table with the **stopping sight distance** of 200' for 30 mph.

MOTION (Hefty/Schwenn) to approve the driveway location submitted based on a variance, which will require a minimum of 200' of stopping sight distance in either direction which will probably require grading and vegetation removal to accomplish the desired stopping sight distance. Discussion – Rosenbaum – would like Berquist to do the visual inspection once it's complete. Berquist – no cost as I'm in the area enough for that. No further discussion. 3 ayes, 0 nays, motion carried.

- Discussion on Hefty's drafted changes to the driveway ordinance/guide. Hefty – concrete can rise against the blacktop causing damage to snowplows. Rosenbaum would like Dahlk present for this, also contacted Kevin Eslick at Dane Co. Table for next month when Dahlk can be here.

11. R&R Living Trust CUP approval, Rami Aburomia - 1993 State Highway 92 /Sec. 29

CUP for transient or tourist Lodging for short term rental of existing farmhouse and for Limited Farm Business for sale of agricultural products produced off-site. Rosenbaum called out conditions 13 – 15 that are unique to this CUP, as well as conditions 16 – 23 that were added by the PC. Rami thought that condition 18 was only for the farmhouse. Number 20, Thursday through Sunday, that was for the garage not the farmhouse.

MOTION (Rosenbaum/Schwenn) that the Town of Springdale agrees with the 7 required standards (listed below) to obtain a CUP have been met, assuming the conditions placed by the PC will be approved. 3 ayes, 0 nays.

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(1) The proposed land use will not be detrimental to or endanger the neighborhood health, safety, comfort, or general welfare; (2) The uses, values and enjoyment of other properties in the neighborhood already permitted shall be in no foreseeable manner be substantially impaired or diminished by establishment, maintenance or operation of the proposed conditional use; (3) The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district; (4) There are adequate utilities, access roads, drainage, and other necessary improvements to allow the land use, or improvements are planned to provide adequate measures; (5) Adequate measures have been or will be taken to provide adequate ingress/egress to public streets and the proposed conditional use will not present traffic conflicts; (6) The conditional use shall conform to all applicable regulations of the district in which it is located; (7) The conditional use is consistent with the adopted Town and County Comprehensive Plans.

MOTION (Rosenbaum/Schwenn) to approve the 15 Dane Co. standard conditions for CUP 2603 that are shown on slides 27-29, as well as 7 additional standards recommended by the PC (below), except for that condition 18 be dropped, and that “Sunday through Thursday” on condition 20 be dropped. No further discussion. 3 ayes, 0 nays, motion carried.

- 16. *Lighting must conform to Town of Springdale Dark Sky Lighting Ordinance*
- 17. *No outside amplified music or speakers*
- 18. ~~*Months of operation will be November through August*~~
- 19. *No more than 4 full time employees*
- 20. *Operations are to occur within the 400 SF existing building, ~~Thursday-Sunday~~*
- 21. *Scope of farm stand is limited to farm business for products produced on and off the farm.*
- 22. *The Town retains the option to review and adjust any CUP standards in 24 months.*
- 23. *All the above conditions must be posted inside the premises as required by Dane Co.*

12. Nomination of Adam Carrico to the Plan Commission and consideration by board.

MOTION (Rosenbaum/Hefty) to nominate Springdale resident Adam Carrico. Civil engineer by trade and views are in alignment with the goals of the town land use plan. 3 ayes, 0 nays.

- 13. Town Dark Sky Ordinance updates discussion.** Tracy Johnson felt that the ordinance is out of date with the new LED lights out now. Can keep on agenda for the future.
- 14. Town Building Inspector discussion.** Deputy Kalscheur surveyed other towns to see who they use as a building inspector. Our contract with Johnson Inspection ends in May, suggest we request proposals in February. Results of the survey can be shared next month.
- 15. Consideration of use of ATC or ARPA funds toward the Mt. Vernon Park Association.** 3 Mt. Vernon Park Association board members present at Town Hall: James Graham, Jim Ryan and Dan Dahlk. Craig Judd is out of state. Discussion on expense of playground equipment and Association priorities.

MOTION (Hefty/Schwenn) to designate 15% (\$46,506) of the initial ATC money to go to Mt. Vernon Park Association to replace equipment or use as they see fit. We will need a definite accounting of where the money went so we can report back to the PSC. No further discussion. 3 ayes, 0 nays, motion carried.

- 16. Mt. Vernon Hills Preliminary Plat - vacating a small section of Ben Franklin Street Right of Way that is left over from the original Mount Vernon Plat, status update from Admin/Clerk.** Arthur is waiting to hear back from Hughes, town attorney, on the process to follow.

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17. **Invoice to Mt. Horeb for portion of Ridgeview Rd. striping.** Arthur sent invoice, will report back next month.
18. **ATVs on town roads – discussion and Hefty/Schwenn report on meeting with DC Towns Assoc.** Apparently Klevenville and Arbor Trace are the only areas that ATVs could go. Not really any use to that due to the speed limits (35mph or less) and connecting roads.
19. **Springdale welcome packet discussion.** Rosenbaum – we should have a folder with certain key documents for new residents. Dark sky ordinance, garbage and recycling, annual newsletter. Will start with these and add more as we think of them.
20. **Old town hall - update on steps and door replacement.** New platform and steps have been poured. Bob Hanson started work, columns are up, anchored portico to the building. No anchors were previously in place. Will likely put the door in tomorrow. Had to remove the bottom of the portico to get at the support, so that will have to be replaced.
21. **LRIP refund & bridge application update.** Arthur and Dahlk got the LRIP refund submitted. Awaiting the refund. Jewell submitted the bridge TRI application by the deadline, 10/27. Then the County prioritizes the projects. 8 total apps, prioritized as number 4. Ultimate decisions are made at the state level. State looks at applications from all over the state. Just this afternoon got an email, state is likely to approve only 1 application per county per 2-year biennium. Unlikely we will qualify for that.
22. **2024-2025 TRI Selected Projects.** Discussion only, no action taken.
23. **ATC Cardinal-Hickory Creek road repair settlement agreement update.** Arthur followed up with Callaway on the \$28,000, but he's out of the office until after Thanksgiving.
24. **Progress on temporary help for remediating town road signs.** Dahlk absent, follow up next month.
25. **Springdale Capital Improvement Planning Committee update, Treasurer/committee lead Boelhower-Santi.** Boelhower-Santi explained last meeting and saving for future expenditures. Recommendation for the Board to designate separate funds for the building, roadwork, and parks and cemeteries. Saving ahead of time for those things might make it clearer that we are setting money aside for those eventualities. Recommendation in the future before budget time next year.
 - Committee recommendation to the board concerning creation of additional segregated funds. **MOTION** (Hefty/Schwenn) to direct treasurer to create 3 separate funds in addition to the equipment funds for the purposes of planning expenditures for the following categories, (Road/bridge to last 10 years or more, buildings, and parks and cemeteries) even though no dollars will be added to those funds until the 2025 budget time. No further discussion. 3 ayes, 0 nays, motion carried.
26. **Report on WTA annual convention.** Rosenbaum reported briefly on learnings.
27. **Town coverage of fee for clerk association membership.**

MOTION (Rosenbaum/Hefty) reimburse Arthur for annual fees to be a member of the Wisconsin Municipal Clerks Association for certification purposes. No further discussion. 3 ayes, 0 nays, motion carried.
28. **Calendar of upcoming events**
 - 11/27 – PC meeting, 7:00 PM
 - 12/5 – Capital Improvement Plan Committee, 6:00 PM
29. **Adjournment**

MOTION (Schwenn/Hefty) to adjourn at 10:00 PM. No further discussion. 3 ayes, 0 nays, motion carried.

Minutes taken and submitted by Jackie Arthur, Administrator/Clerk.